



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. HOME SCIENCE COLLEGE HOSHANGABAD

GOVT HOME SCIENCE COLLEGE, IN FRONT OF SNG SCHOOL
HOSHANGABAD-461001

www.mphighereducation.nic.in/hoshangabad

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION

COUNCIL BANGALORE

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1. EXECUTIVE SUMMARY

INTRODUCTION

GOVT.HOMESCIENCECOLLEGEFORWOMENcameintoexistencein1961topromotehighereducation among women. The idea of establishing an educational institute to educate women of central India was conceived by Girls' Education Society. It was taken over by the MP state government on 07.02.1971 and named as Government Home Science College.

The College is affiliated to Barkatullah University Bhopal which awards degrees to the students. NAAC accredited the college with C grade in 2005 and subsequently with B grade in the 2nd cycle in 2014.

It is located at the district town of Hoshangabad town (22°45'29 N to & 77°43' 17"E). The college is well connected to the rest of the country by roadways and railways, The national highway 69 runs through the town and is just 1km away from the college.

To keep pace with the changing scenarios, the college provides higher education in all the three disciplines of Arts, Science and Commerce.

The courses offered are adequately strengthened to develop appropriate skills which are significant not only to the students but also to the students who choose the courses best suited to their interest and capabilities. The college also emphasizes on value based education to inculcate soft skills. The college has succinctly formulated its vision statements which touch upon the key aspects of its functions as an academic institution—empowerment of women through education orientation of acquired knowledge, bond with community, value based quality education and development of personality— all of which together have bearing upon the five core values of higher education identified by NAAC.

Vision

VISION

1. Women Education: from enlightenment to empowerment.
2. Knowledge and wisdom: perception to application.
3. The vision is reflected on the motto of the college "Padhti Nari Badhta Rashtra".
4. Complementation and integration of institution and society.
5. Nurturing the feeling of all time indebtedness to the institution
6. Molding Personality: encouraging student to be successful and to be accepted.
7. To widen the mental horizons of the students by means of qualitative value based & career oriented education so that they may cope up well with the emerging competitive world of Arts, Commerce and Science disciplines .
8. The College maintains its policy of "include the excluded and therefore under privileged communities are given extra attention.

Mission

Mission

1. Education, Employment, Self Reliance
2. Information, Comprehension, Reproduction
3. Extend, Reach out and Accept
4. Make Proud, Make Happy, Make Confident
5. Make women self-reliant and self-sufficient by imparting quality education along with excellence in extracurricular activities.
6. To train young women for their future life through optimum use of information and communication technology.

Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

I- Institutional Strength:

Physical Infrastructure:-

1. 05 acres land.
2. Round the clock security provision
3. 2 Hostel block accommodating 200 students.
4. ICT enabled class room.
5. The College is situated at prime and easily approachable location.
6. A huge auditorium of 400 capacity
7. Pure drinking water facility on each floor.
8. Public address system and CCTV camera surveillance.
9. Well lit and ventilated class rooms.
10. Important facilities like canteen, STD, photocopy, girls common room and separate vehicle stands for students and staff.
11. 4 Smart Class, 48 class room, 10 UG/PG laboratories.
12. Green campus with botanical garden, medicinal herbal garden, Kitchen garden, rose garden, beautiful ornamental garden.
13. Environment friendly campus, solar street lighting and Vermicompost pit.
14. Solar panel of 20KV has been installed in the college as a green energy instigate.
15. Ramps for disabled students.
16. Infrastructural facilities are used for Lok Sabha & Vidhansabha elections & various other training programmes during elections by The districts administration and also by other departments such as Mahila BalVikas, Red cross society, NGO's etc.
17. Sick room and disabled rest room.

18. Various other facilities of the college attract the students from the state & outside state.

Academic Infrastructure

1. Exam Center of Makhanlal Chaturvedi University Bhopal.
2. Academic flexibility and strict adherence to the academic calendar.
3. Highly qualified and experienced teachers (out of 40 regular staff 38 are PhD degree holders), well equipped laboratories.
4. Internet facility.
5. Guest lecture by eminent professors.
6. Central Library with sizable collection of books, e-library, SOUL software, internet connection & PG Departmental Libraries.
7. Library and computer facility in hostel
8. Indoor, outdoor sports facilities. Gym, Yoga classes by yoga Department.
9. IGNOU Study Center with 15 courses of UG/PG, Diploma & Certificate courses.
10. Online admission system.
11. Zero tolerance policy against ragging.
12. 04 Recognized Research Centers.
13. Functional personality development cell, Vivekananda carrier guidance cell, IQAC, NCC, NSS, Various committees for all round development of students.
14. MOU with various Govt & Non Govt Departments and NGO's for better exposure of students.
15. Fully transparent examination system.
16. College Magazine Pratyasha
17. College General Shodhsamagra with ISSN No. 23952725.
18. College Quarterly publishes newsletter which includes a short report of different activities held in the college with photographs and paper news.

19. English Language Lab

I- Institutional Weakness

1. As a matter of policy new post of teachers are not created in self-finance courses so there is appointment of faculty in many subject like Biotechnology, Computer Science, Clinical Nutrition & Dietetics, Commerce, Master of Social Work are manage by Janbhagidari Samiti.
2. Lack of freedom in designing curriculum and introducing courses.

Institutional Opportunity

1. Women's college.
2. Placement cell.
3. Availability of experts from various fields and profession
in the town.
4. Scope for cultivating faculty cum student exchange programme with neighboring colleges.
5. Facility for faculty enrichment through NPTEL on line courses.
6. Scope for augmentation in use of renewable energy.
7. Vocational advantage.
8. Introduction of certificate & diploma courses for better- job prospects.
9. More MOU to be signed with research institutions & industries.
10. Introduction of more PG courses in the subjects being taught at UG level.

11. Staff quarters.
12. Facilities for handicap students such as elevator ramp, handicap restrooms etc.
13. Involvement of alumni in college activities.
14. Motivation of faculty for involvement in extension research activities and to apply for more major and minor projects.
15. Full computerization of library is required & well trained supporting staff is needed.
16. Complete solar lighting; solar water heater system can be installed.
17. Filling up of the vacant posts of teaching & non teaching staff.
18. By means of services provided by the NCC, NSS units. creating a greater degree of social connectivity and developing social sense.
19. Development of infrastructure to conduct online examinations of college students as well as competitive examinations for employment.
20. Hoshangabad being a city of temples and Narmada River many environment related projects can be utilized for the development of students by connecting them with these projects directly

Institutional Challenge

1. Ensuring greater student involvement in various programmes.
2. Enhancing skill development within the framework of the syllabus.
3. Modernizing the courses and laboratories.
4. Increasing percentage of campus recruitment.
5. Reforming the evaluation system.
6. Professional courses are preferred over traditional courses.
7. Upgradation of learning level of the students, especially of students from the rural areas.
8. Introduction of new job oriented courses in all streams of Arts, Science, Home Science and Commerce.

CRITERIA WISE SUMMARY

Curricular Aspects

The institution teaches the syllabus framed by the affiliating University and has little freedom in designing curriculum. The institution takes utmost care for effective implementation of the curriculum; the syllabi being modularized, class timing extended and timely completion of teaching assignment ensured.

The Institution provides high degree of flexibility at UG and PG level, offering 22 UG courses 11 PG courses, 04 Diploma Courses of IGNOU. This is supported by experienced teaching faculty conducive environment of the institution and strong physical and academic infrastructure. It also integrates issues relating to gender, environment, human values and professional ethics. Practical work is essential part of the curriculum in some UG and PG Courses. For PG students 60 hours of internship training is mandatory.

The goals and objectives of the institution are translated into action by thoughtful planning and its proper execution. Various academic options at UG and PG level along with knowledge of computers and other skills imparted by the institution, encourages students to excel in academic activities, equal importance is given to extension activities, NSS, NCC units carry out several community projects, subject specific extension activities are carried out by all The departments sports, gym workout ,yoga ,marshal art ,meditation , are also form a part of curriculum , Program outcomes are evaluated through transparent mechanism and structured syllabus for various UG & PG courses are provided by the Central Board of Studies of the Department of Higher Education. Amongst all the UG courses there is a compulsory foundation courses component in which subjects like Hindi & English language, entrepreneurship, environmental studies, moral values and computer concept are taught at different level. For slow learners, the college holds remedial classes.

Teaching Learning and evaluation

Being a renowned college for girls with hostel facilities and located at the heart of the city the college attracts girl students from various places and the admission rate is high The reservation policy provided by the state Government of MP is followed in the admission process.

On the basis of the academic calendar, teaching plans are made by teachers for their respective courses and achieve targets as per the schedule Teaching is made interesting and more explanatory by use of audio visual system, LCD projector, OHP and models Other means of teaching includes lectures by experts, educational excursion and industrial field visit, NGO collaborations with NGO and govt. are non govt. agencies Slow and advanced learners are identified in the beginning of the academic session. Advanced learners are given responsibilities to guide and help their fellow slow learners SC, ST, and the students hailing from the disadvantaged of communities. The progress of the students is regularly monitored through CCE (Continuous Comprehensive Evaluation) process. Thirty different modes are used to judge the progress and performance of

students.

Teacher Guardian scheme is introduced for providing personal attention to students, Under this scheme every teacher is assigned the task to work as a guardian of about 60 students. The teacher's in-charge takes care of these students and solves their problem if any.

Faculty members ensure their academic activities by participating and organizing Seminar, workshops and conferences. They also attend refresher and orientation programmes organized by Academic Staff College. Many faculty members work on major, minor research projects and supervise candidates pursuing Ph.D. degree. The faculty is well versed with the ICT related techniques. Every faculty member is holding the membership of INFIBNET. To ensure the proper academic and administrative activities, the College makes an appraisal annually.

The college follows a continuous and transparent evaluation process that enables students to perform optimally. For the sake of transparency of examination students are allowed to see their answer books, marks are also displayed on the notice board of the department and students are free to give comments of the CCE (continuous comprehensive evaluation) marks. In the yearly system quarterly and half yearly, exams are conducted.

Research Innovations and Extension

As research is an integral part of the academic activities faculty members undertake research projects along with the teaching assignments. Research work is accomplished with accountability and the institution provides all the required facilities. The research work carried by the faculty members is published in national and international journals. During last five years, the college has organized number of national and international seminars, conferences, and workshops. sponsored by UGC, MP Higher Education Deptt. and the Janbagidari Samiti.

Most of the faculty members are registered as research guide in the University and also in other Universities. The college publishes its inter disciplinary research journal Shodh Samagra- registration No ISSN 2395 2725.

The extension activities of the college is carried out mainly by NSS, NCC, Red ribbon, Red Cross, ALLDS Dept, alumni, and in collaboration with NGOs, orphan schools, old age homes, Red Cross Society, Govt. and private organizations. In the context the following programme are conducted on regular basis:

1. Blood donation camp
2. Health Checkup camps
3. Plantation and nurturing of saplings
4. Save Girls Child & Swatch Bharat Abhiyan
5. Campaign against addiction, AIDS, Domestic violence
6. Awareness drive is conducted for sustainable environment, traffic rules voter awareness, nutrition and health, adolescent hygiene.
7. Program on gender equality and various socio cultural activities.

College not being located in an industrial belt, we are still lagging behind in matter of collaborations with industries. To extend the scope of such collaborations recently a few mou's are signed with neighboring colleges, Mahila Bal Vikas Department, Pvt. Govt. Hospitals Red Cross Society, Private sectors, NGO's and a number of programmes have been jointly performed.

Infrastructure and Learning process

The college infrastructure consists of architecturally beautiful main block, science block, auditorium, girl's hostel, canteen, gymnasium, play ground and gardens – ornamental rose, medicinal, kitchen and spread over acres of land in the heart of the city.

To meet the requirement of academic growth of the college, the physical infrastructure has been extended in the same proportion during the last five years. Various infrastructural innovations have been made.

1. Construction of 05 rooms.
2. Renovation of class rooms, laboratories, library, reading rooms, auditorium and office
3. Construction of common room
4. More Smart Class Rooms.
5. Barbet fencing in the whole campus.
6. Round the clock Security guard in the Campus.

Laboratories are well equipped and regularly upgraded in terms of equipments. The total number of books in the library is approx 57180. The College has procured Network version of soul software for automation of library. All managerial activities of library are carried out through this software. Student search books of their interest through OPAC module of souls are there. Internet facility and photocopy facility are also available in the library.

Faculty members use library facility through their membership USER ID by INFLIBNET.

The college has developed a strong ICT infrastructure to promote the use of computers in academic and administrative activities. The college has developed 2 CPE Labs with house 42p IV computers working with broadband facility.

Further infrastructural drives at a glance

- 02 new cycle stand
- 01 Gymnasium
- More Smart Classroom
- Periodical updating of IT infrastructure.

-AMC Various service providers

The proper planning and judicious use of funds has resulted in rhythmic growth and maintenance of infrastructure.

STUDENT SUPPORT AND PROGRESSION

The institution takes several measures to ensure overall development of students. The progress of the student is very closely monitored by various measures.

1. Publication of college magazines
2. Departmental Pravedan Report which has details of departmental activities
3. Departmental club activities and extension activities
4. Guidance and placement cell
5. Capability enhancement schemes such as guidance for competitive exams career counselor soft skill development, language lab and personal counseling
6. Topper UG and PG students are awarded with gold medals
7. Science prize distribution etc, ensure holistic development of students
8. Star group- every department has a class of 5-6 best students which play an important role in various activities in and off the departments and give all academic, cultural and other information to students.
9. Students are given different scholarship under the different schemes of State and Central Government.
10. College provides various avenues to UG and PG students for their internships and project works. The department of Fashion Designing, Clinical Nutrition & Dietetics, Biotechnology, Zoology etc give students 60 hours training for their project.
11. Student oriented schemes NCC, NSS, Red Ribbon club,
12. Good students are given awarded by college professors in beloved memories of their near & dears.
13. Personality development programmes include lectures of specialized persons on specific topics. For students from rural background who are comparatively weak in English, special classes in communicative English resume writing, Biodata preparation classes on etiquettes and manners are organized.
14. Vivekananda Career Guidance Cell, a placement cell provides in campus and off campus placement

opportunities.

15. There is a strong discipline committee which keeps strict vigil on students. Anti ragging committee keeps strict vigil on students, Sexual harassment Cell and grievance Redressal Cell are active to redress the college related issues.

16. CCE- Continuous Comprehensive Evaluation.

17. Parents Guardian scheme.

18. Remedial classes for slow learners.

19. Short term courses are organized by the departments for development of creative skills.

20. Miss Sourya, Prize distribution, Program Certificate Etc. are the activities which ensure holistic development of students.

21. Amount of Rs. 1000 is given to the poor and good students by college Professors in beloved memories of their near and dears.

The institution has a registered alumni Association with members well placed in India as well as abroad. The alumni contribute significantly to the development of the institution through financial and non-financial means. The registration number is 36547 dated 4.3.2020.

Governance Leadership and Management

The vision and mission of the institution is in tune with the objectives of The Higher Education Department. The effective leadership of the principal ensure the same by good governance of all academic administrative and extra-curricular activities. The college has constituted The following major committee for effective governance.

1. Democratic functioning of the staff council in policy making.
2. Decentralization of administration through constitution of committees.
3. Manual of the committee outlines the composition, tenure function and jurisdiction of each committee
4. Time table is displayed on the college main notice board as well as departmental notice board and the college website.
5. Team spirit is encouraged among the staff.
6. Online admission.
7. Gradually switching over to e-governance.

8. Salary through IFMS software.
9. Elaborate performance evaluation system each faculty is required to maintain attendance register and Dainandini the monthly teaching with rewards the course taught to teaching plan with a number of students present in the class for inspection and checking.
10. Online auditing of UGC state RUSA and The Jan Bhagidari.
11. Proactive role of IQAC & timely submission of IQAC.
12. Office is computerized; e- service book of staff has also been prepared.
13. Staff council is the supreme body of the college which meets when required. College has planning board, building committee, administration committee examination and other important committees. In the meeting of these committees, various academic and administrative issues along with developmental proposals and their effective implementation are discussed. The decentralized approach of administration gives an impetus to the nature of collective participation which makes implementation very smooth and very efficient.

Various development programs are regularly organized to keep faculty and office staff abreast with the latest happening in the field of academics and administrations. Faculty and staff are also nominated to attend the development programs organized by the Department of Higher Education and organizations.

Internal Quality Assurance Cell strives to sustain and sustain and enhance the institutional standards to higher level. Through IQAC, the college has taken several initiatives to promote best practices. In this regard the college ensures quality education, healthy and secured environment strong student teacher relationship and excellent hostel facility to all students irrespective of their socio economic background. Social justice is ensured by providing financial assistance to the students belonging to disadvantaged class and economically weaker section of the society. Fair and visionary administrations dedication of faculty and office staff assures academic excellence and effective resource development. Through repetitive monitoring by college authorities and review by external committees like Higher Education Deptt., MP Universities and the UGC, the core value of NAAC is ascertained.

INSTITUTIONAL VALUE AND BEST PRACTICE

Value based quality education is the first mission of the institution. Some of the initiatives taken by the college to promote inculcation of values are

1. Women Studies Centre initiated program on women's issues.
2. Film show on marginalization of women in a patriarchal culture.
3. Workshop on equal opportunity.
4. Observance of national festivals and the anniversaries of great Indian personalities.

5. The students are encouraged to participate in social service like Community Health programs blood donation camp, tree plantation, Yoga training programmes, HIV AIDS awareness programmes, celebration of national festivals, Swachh Bharat plantation program.
6. Students and staff of the department actively participate in all NSS, NCC and other programs.
7. Successful awareness program.
8. Arrangements of rainwater harvesting.
9. Construction of ramp.
10. A number of extension activities are carried out by various departments of the college at regular intervals.
11. All financial transactions are carried out online thus maintaining complete transparency.

In our college we have a number of best practices worth mentioning some of which are as follows

1. **Waste Management** - Rainwater harvesting and vermicompost kit.
2. **Beautiful garden** - Medicinal plants and ornamentals, Botanical & Kitchen garden
3. Regular plantation and various environment awareness programs NCC, NSS and Eco club.
4. Polythene free campus.
5. **Biogas Plants** - Practical knowledge is given to students to make gas from cow dung in their own house & village.
6. Honey Bee cultivation unit.
7. National workshops and seminar.
8. Regular feedback system.
9. Health awareness and health check up camps blood group directory.

BEST PRACTICE

1. Zero tolerance policy for ragging.
2. Maintenance of strict discipline
3. Effective and regular classroom teaching and practical work.
4. Strict adherence to the academic calendar.
5. Flexibility in the choice mode of CCE.
6. Group Insurance of every student.
7. Remedial coaching **net Coaching** and entry in-service coaching for SC/ST/ OBC and minority students.
8. More use of ICT in the office library and departments.
9. Yoga classes and camps.

10. Health related activities.
11. Polythene and tobacco free campus.
12. Gold medal award every year.
13. Holistic development of the learners personality.
14. Cultivation of mushroom & vermicompost
15. A sustainable approach to rural development.

NAAC

2. PROFILE

BASIC INFORMATION

Name and Address of the College	
Name	GOVT. HOME SC. PG COLLEGEHOSHANGABAD
Address	Govt Home Science College , In front of SNG SchoolHoshangabad
City	Hoshangabad
State	Madhya Pradesh
Pin	461001
Website	www.mphighereducation.nic.in/hoshangabad

Contacts for Communication					
Designation	Name	Telephone withSTD Code	Mobile	Fax	Email
Principal	Kamini Jain	07574-254072	7697962303	07574-254072	hehsgpgchos@mp.gov.in
IQAC / CIQA coordinator	RashmiShri vastava	07574-257300	9827240008	-	rashmisanjay28@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1961

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Madhya Pradesh	Barkatullah University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-1961	View Document
12B of UGC	01-07-1961	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department/Programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt Home Science College ,In front SNG School Hoshangabad	Urban	5	19227

ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
ProgrammeLevel	Name of Programme/Course	Duration inMonths	EntryQualification	Medium ofInstruction	Sanctioned Strength	No.ofStudentsAdmitted
UG	BA,Arts	36	XII	English,Hindi	720	616
UG	BCA,Science	36	XII	English,Hindi	110	0
UG	BSc,Science	36	XII	English,Hindi	880	358
UG	BSc,Science	36	XII	English,Hindi	730	343
UG	BBA,Commerce	36	XII	English,Hindi	110	35
UG	BCom,Commerce	36	XII	English,Hindi	480	287
PG	MA,Arts	24	Graduation	English,Hindi	550	393
PG	MSc,Science	24	Graduation	English,Hindi	50	12
PG	Integrated(PG),Science	24	Graduation	English,Hindi	290	230
PG	MCom,Commerce	24	Graduation	English,Hindi	180	153
PG Diplomarecognisedby statutoryauthorityincluding university	PG Diploma,Diploma	12	Graduation	English,Hindi	200	70
PG Diplomarecognisedby statutoryauthorityincluding university	PGDCA Diploma	12	Graduation	English,Hindi	60	22

Position Details of Faculty & Staff in the College

Self Study Report of GOVT. HOME SC. PG COLLEGE HOSHANGABAD

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University/State Government	05				0				34			
Recruited	05	08	0	13	2	1	0	3	6	4	0	10
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	29				0				0			
Recruited	11	18	0	29	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University/State Government				26
Recruited	13	03	0	16
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	13	11	0	24
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC / University State Government				8
Recruited	0	0	0	6
Yet to Recruit				2
Sanctioned by the Management / Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	8	0	2	1	0	5	4	0	25
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
HighestQualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	7	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
HighestQualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Facultyengaged with the college?	Male	Female	Others	Total
		7	6	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of GOVT. HOME SC. PG COLLEGE HOSHANGABAD

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	3495	6	0	0	3501
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	1076	4	0	0	1080
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	112	0	0	0	112
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	855	664	590	515
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	421	357	305	236
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	2248	2030	1854	1694
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	628	635	663	643
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	116	101	92	0
Total		4268	3787	3504	3088

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Multidisciplinary approach is a method of curriculum integration that highlights the diverse perspectives. This education allows students to understand the power of new ideas. With multidisciplinary education in college, students get a right to choose their favorite subjects, the subject that they want to learn, subjects that can add some values to their knowledge, subjects that can raise the level of education. In this approach, students have the privilege to choose, they can reach within to discover passion and it is more pragmatic and flexible. Ultimately, multidisciplinary approaches will help in establishing a more collaborative teacher-student relationship.</p>
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<p>2. Academic bank of credits (ABC):</p>	<p>In ABC the student can earn up to 50 % credits from outside the college / University where she is enrolled for the degree / diploma program . This credit transfer is the key to successful study mobility. The students will be given detailed declaration about ABC such as 1 online centralized system 2 credit accumulation and redemption , credit audit trail management , credit accounting . the students will know about benefits of ABC such as , enable student mobility , academic flexibility, allow student to choose own learning path , recognized learning achievements The student will come to know about ABC Key features , Multiple entry multiple exit , any time any where learning , allows students to study at their own pace for transparency .</p>
<p>3. Skill development:</p>	<p>College organizes various programs for overall development of students, creating skills necessary for enhancing employability as well as entrepreneurial abilities of students. The program covers lectures, workshop and demonstration by experts. Well known personalities from various fields are invited to share their experiences and success stories , These programs motivate students for their overall development . Every year college organizes seminars, workshops on soft skill development for all students of arts, science and commerce faculty. The skill development program covers the following aspects 1 Personality development 2 interview skills and techniques 3 stress management 4 meditation 5 goal setting and time management 6 leadership development 7 communication skills 8 presentation skills 9 computer awareness 10 creative thinking 11 physical fitness etc.</p>

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

The course is intended to provide undergraduates with a foundational guide to the history, culture and philosophy of India and introduce them to the main features, themes and debates relating to that history. It is also intended to equip them with various topics, certain basic skills including individual and groupwork, project, research, seminar, presentation, essay writing etc. 1 Idea of India – 1 Dharma – The source of spiritual and cultural unity of India, 2 sacred spaces – the sources of geographical unity of India, 3 state and society of India etc. 2 Indian Philosophy 1 Ethics and values 2 Indian Logics 3 Indian Philosophy etc. 3 Indian Society – 1 Education in Ancient India 2 Women in ancient of India, 3 Indian

	<p>models of Economy, Business & Management 4 Indian Calendar, 5 Indian Ecology etc. 4 Indian Arts 1 Foundation of Indian arts, 2 Indian Aesthetics 3 Indian theory of Emotion 4 Indian Dharma 5 Indian Painting 6 Temple are living Tradition 7 Indian Music. Etc. 5 Indian Language and Literature - 1 Indian Language and grammar 2 Indian Literature etc. 6 Indian Science and Technology – 1 History of Science in India 2 History of Technology in India 3 India and the world etc. 7 Indian Life Science 1 Ayurveda 2 Historical evaluation of Medical Tradition in India etc. 8 Indian History 1 The Indus Saraswati civilization 2 The Aryan culture etc. In all these topics we will discuss distinct concepts and system of Indian culture with basic principles and case studies etc</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The main focus on OBE of college is all students can learn and succeed but not on the same day in the same way, successful learning promotes even more successful learning, college controls the condition that directly effects the learning. College is vision is that outcomes are values, beliefs, attitudes and psychological state of mind. The college will organize various programs in offline and online mode to give detailed Information about OBE such as 1 OBE 5D’ – 1 Design curriculum 2 define outcomes 3 deliver instructions 4 document results 5 determine advancement etc. 2 OBE Frame Work - 1 what the student should be able to do 2 how to Make student achieve the outcomes 3 how to measure what the student has achieved etc. 3 OBE Key components – 1 Vision mission of the Institutions 2 Vision mission of the Department 3 program outcome (PO), Course outcome (CO), Program Educational Objectives etc. 4 Stepwise OBE Approach – 1 Conceive and draw vision mission quality policy 2 student seminar 3 teaching methods workshop 4 program outcomes for each program 5 course outcome for each paper 6 Rubrics for assessment 7 draw graduate attributes 8 Identifying mooc courses etc</p>
<p>6. Distance education/online education:</p>	<p>The mission is to introduce distance education online education is to develop and depend easy to access Educational initiatives. Our vision is to provide a world class education regardless of location Few insights into the Online /Distance Education Program at college 1- well organized programmes 2 Learner centric, flexible program structure 3 globally</p>

accepted , course curriculum 4 well designed , selfstudy material SLM, 5 highly interactive andmultimedia rich e-content 6 User friendly CU, Learning management system LMS, 7 online andoffline mode of academic counseling 8 regularcourses,webinarandvirtualsprogrammingplatfo
rm
, 9 - 24 x 7 students supports system 10 efficientcourses and mentoring Process 11 Scope toparticipate in to campus events and programs 12employability enhancement training programmes 13placement support

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
387	387	387	387	387
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	23	23	20	20

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4693	4151	4019	3523	3189
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1803	1395	1295	1191	1229

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1551	1527	1469	1055	1132

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
68	63	62	57	54

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
68	76	76	76	76

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 54

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
850.1290	791.1162	602.8829	512.9390	264.8938

4.3

Number of

ComputersResponse:

130

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

College follows the curriculum provided by the Higher Education Department MP and the Barkatullah University Bhopal. The institute provides a high degree of academic flexibility at both UG and PG levels. The other UG, PG diploma courses along with the courses of IGNOU, the syllabus of all subjects are based on UGC model curriculum and approved by the Central Board of Studies, Department of Higher Education. Practical work forms an essential part of the curriculum at

both UG and PG levels in all courses of Science and Home Science. 60 hours internship- project work for 4th sem PG courses across all

streams of Arts, Science and Commerce is compulsory. The per week contact hours for practical work is 9 hours and 18 hours respectively

for undergraduate and post graduate students. The college also provides courses from IGNOU. Value education, environmental studies, NCC, NSS training of yoga and meditation constitute an integral part of the syllabus of our curriculum, which inculcate in the mind of students an attitude to

serve the society and enable them to have a broad outlook of life. We strive to enable them to have a holistic approach towards life, which in

turn helps them to develop their personality. Consequently, when the students graduate from the college, they can get a proper employment

in either public or private sectors. The institution is committed to effective delivery of curriculum in a well planned and documented way. In order to ensure effective

delivery of curriculum, the institution has taken measures such as academic calendar, publication of prospectus, preparation of

attendance register, syllabus completion monitoring committee and examination committee. timetable, maintaining unique

Academic calendar mentions the number of working days, list of holidays, the tentative dates of college examination for annual and

semester and also tentative date of commencement of class and

the University exam. The academic calendar is framed by the Department

of Higher education and the college follows this

calendar.1 Publication of Prospectus:

2 Timetable is drafted

3 Attendance Register Syllabus Completion Monitoring:- In order to ensure effective curriculum delivery, the college has introduced a practice of collective a report that the prescribed syllabus has been taught within the given time by the department. This monitoring is being done by the head of the departments.

Examination Committee:- This committee monitors the quarterly and-half yearly exam. Along with pre-University exam, the committee plays an important role in making the timetable of the exam with coordination of all the departments. It also monitors the sending of internal marks online to the University of each and every student enrolled in the institution.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of

CIEResponse:

Academic Calendar is provided by the Department of Higher Education Govt. Of M.P. prior to the beginning of Academic year. Academic calendar has provisions for conducting theory classes, CCE, practical exams, end semester exams, Sports activities, Cultural activities, youth festival Semester break and summer holidays. There is admission cell, academic council as well as examination cell in the college which takes care of the implementation of academic calendar in the college. IQAC prepares EAT incorporating all calendars issued by DHE from time to time. College strictly adheres to the EAT module which imbibes academic calendar and CCE Calendar too, all the activities are organized accordingly within the provided schedule. Teachers prepare and exhibit lesson plan on the notice board to acquaint students with the curricular plan defined in the academic calendar, a prior notification of the plan of the syllabus to be completed, teaching methodology to be adopted by the specific teacher and evaluation method to be used is notified to the students through lesson plan. IQAC releases EAT for different activities in synchronization with the academic calendar. EAT Module (Excellence Acquisition Tenure) is a Framework based on Academic Calendar declared by DHE CCE Schedule Calendar Practical Exam Calendar Sports Calendar Career activities Calendar Flagship Calendar EAT clearly mentions the starting as well as closing date for the teaching work, CCE, Practical examination as well as probable time slot for end year/ end semester examination as per academic calendar declared by DHE. Examination schedule is prepared and declared by the University for the Whole University Jurisdiction. University also notifies about the online entry of marks to be completed by the college viz CCE marks and practical marks. College also adheres to these dates strictly. In case of student being absent in the first CCE because of some valid reason or if he/she fails in the first CCE, calendar for the second attempt of CCE is also declared by the academic cell/Semester Cell of the college, a copy of the calendar is provided to IQAC for records. Dates are also declared for the students to see their evaluated answer sheets of CCE examination, after the students has satisfied themselves with the evaluation they are advised to put their signatures, in case of any grievance students can report the issue in the declared hierarchical pattern within the stipulated

time. In case of Teachers using multiple modes for evaluating students specifically in PG Classes a separate timetable not conflicting with the general timetable is declared by the teacher. Separate CCE date is declared for the students representing institution in sports, extension, and outreach and Co-curricular activities in case these students are representing college in any of the event outside the institution on the recommendation of concerned teacher in charge

File Description	Document
Upload Additional information	View Document

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response:A. All of the above

File Description	Document
Institutional data in prescribed format	View Document

Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response:48.28

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 14

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response:2

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response:0.11

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional

Ethics into the Curriculum. 1. The college offers foundation course for undergraduate students which includes proper understanding of basic language, entrepreneurship development, environmental awareness and basic computer learning in all three years course respectively.

2. Moral values are taught as Foundation Course paper 1 in all the three years along with Hindi and English language.

3. Environmental awareness management is a paper M.Sc. Resource Management.

4. The syllabus of PG Diploma in dietetics includes paper related to nutrition and dietician which is meant for healthy diet plan for

women, children and grown-ups.

5. Market consumer education, Advertising and Marketing, financial management, hospitality, Mass Communication, are

some of the papers in various semesters of M.Sc. Resource Management. 6. Students are trained by experts for self-defense under martial arts.

7. Special programs are organized from time to time by different departments to impart gender education, awareness regarding

environment sustainability, human values and professional ethics to the students.

8. Poster making and exhibition on moral, ethical, and inspirational thoughts are held from time to time.

9. The college celebrates important dates like World Women's Day, Human Rights Day, International Yoga Day, International

Youth Day, Paryavaran Pakhwada, etc.

10. The Department of Clinical Nutrition and Dietetics organizes various programs such as lecture, film shows, poster, slogan, cooking competition in Nutrition Week, Breast Feeding Day, Save Girl Child, Balika Diwas and provides concurrent nutrition counseling,

11. Experts from various sectors of society such as Pratibha Bank, are invited to give lectures on professional ethics.

12. Vivekananda career guidance cell conducts various training programs addressing human values and professional ethics.

13. The Personality Development Cell conducts various expert lectures according to the time table for overall development of students.

14. The Science Department and the Eco Club of the college adopts programs to create awareness about the environment and

sustainability

The college wants its students to be successful in personal as well as social sphere. This is possible if only the students can get scope in the

institution not only to acquire good subject knowledge but also to develop general awareness about cross-cutting issues. For this

purpose, emphasis has been laid on interdisciplinary knowledge. The institution regularly tries to integrate

these cross-cutting social

issues to the curriculum by periodically organizing lectures, seminars, workshops on gender equality, environment sustainability, human

values and professional ethics.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/fieldwork/internship during last five years

Response: 2.74

1.3.2.1 Number of courses that include experiential learning through project work/fieldwork/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
013	010	010	010	010

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/fieldwork/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 14.02

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 658

File Description	Document
List of programmes and number of students undertaking project work/fieldwork//internships	View Document

Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni	
Response: A. All of the above	
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document

Feedback process of the Institution may be classified as follows: Options:	
<ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected 	
Response: A. Feedback collected, analysed and action taken and feedback available on website	
File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response:79.68

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2125	1601	1550	1466	1391

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2788	1980	2106	1684	1724

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response:93.37

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1757	1248	1327	1061	1086

File Description

Average percentage of seats filled against seats reserved

Document

[View Document](#)

Catering to Student Diversity

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institute assesses the learning levels of the student after admission through the academic performance in class group discussion, practical's, class list seminars, paper presentation and previous exam result. These help in identifying advanced learners among the students. The academic progress of each is monitored by teacher in charge by active interaction.

ADVANCED LEARNERS

1. The advanced learners are encouraged by their subject teachers to consult reference books, internet and E-Library for preparing their notes and accomplishing their project work.
2. They are also encouraged to participate in co-curricular activities and give their active participation in the successful organization of various programs held in the college.
3. In the beginning of the session fundamentals of difficult topics are repeated for better understanding.
4. They are given responsibility to guide and help their fellow slow learners in their studies.
5. Advance learners of PG classes are given opportunity to teach under graduate classes.
6. Computer facility with internet connectivity is all provided whole campus is wifi.

The college Library enables them to update their knowledge through Books, Journals and Reference Books.

Advance learners are encouraged to become proctors.

Thus the college ensures that the needs of advanced learners are met and they are supported in their quest for knowledge.

SLOW LEARNERS

The academic progress of each student is monitored by teacher in charge. Remedial classes are held for slow learner and faculty members pay special attention to these students during regular classes. Tutorials are arranged for the benefits of slow learners. Weak students are constantly encouraged to work hard and improve their knowledge of the students. Their difficulties are discussed in class students are encouraged to answer in class which keeps them attentive and enables them to overcome hesitation. Extra attention is paid to slow learners during regular theory & practical classes.

Teacher guardian scheme is also a method of encouraging slow learners improve.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 69:1

Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problemsolving methodologies are used for enhancing learning experiences

Response:

Studentscentricmethods:-Thelearningismadestudentcentricbyeffectiveandinteractiveteachingand organizing various academic and co-curricular activities. Sincere efforts are made by teachers to explain the subject in an easy and interesting manner. The lectures conducted by teachers are interesting interactive and encouraging. They ensure equal participation of slow and advance learners in all classroom activities thereby making learning student centric. The college has adopted various activities for inculcating self management of knowledge development of skills in students participatory learning activities are carried out at department level though various activities clubs and at college level by collective participation of students.

The various activities organized are as follows-

1. Seminar paper presentation by advance learners.
2. Publishing of college magazine.
3. Completing Assignments/ Projects.
4. Preparing charts/ Posters.
5. Participating in Quiz & Group Discussion.
6. Event management on various occasions like youth festivals/Social gathering, Sports college, Prize Distribution, NCC, NSS functions camps and various activities of club.
7. Mentoring by teacher guardian from time to time also inspire the students for bringing their problems and getting them solved.
8. Suggestion/complaint Box is an added feature through which students can bring forth their suggestions / dissatisfaction regarding teaching learning.

Experimental Learning

1. Analysis of experiments after practical classes (science & Home sci. dept).
2. Compilation and analysis of survey data (Geography, Economics & Home sci. Department).
3. Evaluation of social survey (sociology & MSW department).
4. Discussion on Author & Books (English & Hindi department).

Participating Learning

1. Participation in youth Parliament (PolSci. Department)
2. Group Discussion & Paper Presentation (All PG Department)
3. Quiz Competition (Part of Prize distribution prog. & by various NGO & other departments like Mahilabalvi kas, Red Cross Society, Red Ribbon club)
4. Presentation by students during stall exhibition (All department)
5. Understanding field survey by students (Social science department)

Problem Solving Learning

1. Inviting students to solve a problem which involves critical thinking (Maths department)

2. Eliciting multiple responses to a problematic topic (All departments)
3. Making students aware of the best solutions of their situations (Teacher guardians schemes of all classes)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

All the teachers use Computers, Projectors, Mobile, Internet, writing Pad, Tripod, Visualizes, Interactive Board, Digital Pen, LED etc. which are available effective teaching. For example,

S.No	Name of Teacher	Subject
1	Dr. Kriran Tiwari Pagare	Home Science
2	Dr. Varsha Choudhary	Home Science
3	Dr. Bharti Dubey	Home Science
4	Dr. Sangeeta Ahirwar	Home Science
5	Dr. Rashmi Shrivastava	Home Science
6	Dr. Sandhya Rai	Home Science
7	Dr. Arun Sikarwar	Chemistry
8	Dr. Vaishali Lal	Chemistry
9	Dr. Deepak Ahirwar	Zoology
10	Dr. A S Khan	Physics
11	Dr. Vineet Agrawal	Maths
12	Dr. Ragini Sikarwar	Botany
13	Dr. Pushpa Dubey	Hindi
15	Dr. Shruti Gokhale	Hindi
16	Dr. G C Pandey	English
17	Dr. Ashish Singh	English
18	Dr. Yashwant Singh Ningwal	Sanskrit
20	Dr. Shrikant Dubey	Political Science
21	Dr. Harsha Chachane	Political Science
22	Dr. P R Mankar	Economics
24	Dr. R B Shah	History
25	Dr. Rambabu Mehar	History
26	Dr. Chandra Shekhar Raj	History
27	Dr. Kanchan Thakur	Sociology
29	Shri Premkant Katangkar	Music
		etc.

All the teachers use e-content and ICT aids. During the pandemic, all the teachers have taught online.

Teachers have incorporated e-seminars, Presentations, web-based conferences e- poster presentations, e-newsletter, e-magazine, e-journals in their teaching and evaluation methodologies. PG students are encouraged to write basic research papers based upon their practical results and these papers are published online by the department and available on the website of the college for other students to read. Peer academic activities are also carried out through the use of ICT. The institution is using ICT as evaluation support through the generation of quizzes using Google forms and Google docs. Academic activities are shared and participative learning is practiced through Google docs, Google Sheets, and Google Slides. From the previous academic year, some teachers are using jam board for sharing academic information.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 72:1

2.3.3.1 Number of mentors

Response: 65

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.11

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years (Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 60.63

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
39	39	38	34	34

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. /D.Litt. and number of full time teachers for 5 years(Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 15.24

2.4.3.1 Total experience of full-time teachers

Response: 1036

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

Evaluation Process and Reforms

Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

1. Internal evaluation is CCE Comprehensive Cumulative Evaluation, which basically is a continuous evaluation of the student during the entire course. Particular instructor has the flexibility to use any of the modes which are defined already to students as per the temperament and need of the subject for evaluation. Many teachers use multiple modes for evaluation and then take the average of best 3 or five to mark the students. Prevalent CCE modes for UG and PG are: Subjective Tests Objective Questionnaire Semisurprise test Openbook Examination Assignments Projects Presentations Report Writing Research Paper writing Bibliography Book Review Modes like Project Submission, Research Paper writing, Bibliography and Book Review are generally used for PG classes. However, a teacher has, the flexibility to come up with new innovative ways of evaluation which some of the teachers always do
2. Mechanism of internal assessment

Schedule of CCE is given in Academic calendar which is displayed well in advance before commencement

of session. Question bank/ MODE is displayed well in advance for CCE 1 and CCE-II which is conducted on a fixed date as per the timetable for one hour as per academic Calendar. All the records and data related to CCE are conserved by the teacher for academic audit. This includes attendance of students, question papers, valued answer sheets/ copies/ assignments/ projects/ Research Papers / summary of marks etc. There is complete transparency in the internal assessment for each assessment method as described below. Model answers and marking scheme is prepared by the subject teacher before evaluation in case the mode is objective questionnaire or subjective test. HOD is informed about the preparation well in advance. In modes like assignment, Presentation and Project Presentation mode participative evaluation and Peer evaluation methodology is used where a fraction of marks are allotted as per judgment. Once the Instructor has submitted his marks total marks are calculated after awarding due weightage. After Valuation marks are displayed on the dates mentioned in academic calendar by the Faculty members. Students are given fair chance to go through their valued answer sheets, answer sheets are shown to all students and answers are also discussed in the class. In case they have any objection to raise or there is a grievance, they are given patient hearing and their issue is addressed. In case of a valuer awarding disproportionately less marks, valuer is advised to put remarks for that, to avoid any further confusion for the specific student. Once the student is satisfied with the evaluation of their CCE modes, they are advised to put their signatures on the valued answer sheets.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Mechanism to deal with examination related grievance is transparent, time bound & efficient.

Since the evaluation is both internal & external the former conducted by the college and then later by the affiliating university. Exam related grievance is handled in two different ways. At the college level date is fixed for students to consult the evaluated answer scripts and they can settle the disputes if and through interaction with the evaluator concerned. The university has introduced a practice which requires students to sign a document whether they are satisfied with the evaluation. Evaluated marks have been displayed on departmental notice boards so that each and every student can overview it. The checking of evaluated script by the students in time bound and efficient since the process is completed roughly within two weeks, but positively before the filling up of form for university examination.

As regards external examination the students appear on examination pattern of university. The scripts bear code marks to maintain confidentiality of evaluation and examiners other than teachers of their college evaluate the scripts within the given time frame. After the publication of result the students can apply for review of their scripts revaluation. If they are not satisfied with the award given. The college gives all detail information to the student about review of scripts, revaluation & other queries related to their examination if a student is not satisfied even with the evaluation. She may also apply for photocopy of her scripts by applying under RTI Act for which provision has been created in the university examination regulations. In case there is discontent among a large number of students with the result of a particular paper in a particular part they may apply to the principal. If there is any merit in their grievance student can apply to the university through principal. Through principal student also can apply for out of course & paper in one day and with other examination related grievance.

Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The programmes and courses in the curriculum are designed by the CBOS , College does not have the liberty to frame its own courses being the affiliated college, however many teachers are members of board of studies of different subjects as well as college takes full care that course outcomes are fully justified through curriculum enrichment practices during curriculum delivery. College has adapted to outcome based education, rather than teacher centric input oriented bell shaped curve of learning. IQAC has devised a robust mechanism to communicate all the concerned stake holders like Students, Teachers and parents about the Course outcomes and programme outcomes for all programmes. The vision of the college to provide value based science education to all its students with an insight for environmental conservation is well reflected in course outcome of all programmes. The outcomes are measurable and a soft copy of the outcomes is uploaded on the college website, which is easily accessible to teachers, students and parents. Parents are advised to go through the soft copy of course outcome of the concerned programme.

Students are advised to go through the website as well as CO and PO are also shared on whatsapp study groups and on respective classrooms in LMS. Students are also communicated about COs and POs during induction programme. Special tutorials are organized for communicating students about COs and POs. College has a policy to devote 4 hours @ session on Outcome based tutorials in UG and 5 hours @ semester in PG. Where students are thoroughly explained about outcomes as well as what it means to them in simple language. As college is providing Hindi as well as English as mode of instructions in UG Classes so despite the fact that COs for all programmes are written in English, students are provided Hindi explanation by the respective teachers.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

College being an Affiliated college focuses on Curriculum Enrichment and Execution rather than Curriculum planning and Development. The fundamental premise underlying the learning outcomes-based approach to curriculum Enrichment and Execution is that higher education qualifications such as a Bachelor's Degree programmes and PG Programmes are awarded on the basis of demonstrated achievement of outcomes (expressed in terms of knowledge, understanding, skills, attitudes and values measurable through Internal Examination CCE modes and experiential activity modules) and academic standards expected of graduates of a programme of study. Learning outcomes specify what graduates completing a particular programme of study are expected to know, understand and be able to do at the end

of their programme of study. College prescribes and monitors the teaching methodologies required for the attainment of course outcome of different programmes. Teaching methods, guided by such a framework, include: lecturers supported by group tutorial work; practicum and field-based learning; the use of prescribed textbooks and e-learning resources and other self-study materials; open-ended project work, some of which may be team-based; activities designed to promote the development of generic/transferable and subject-specific skills; and internship and visits to field sites, and industrial or other research facilities etc. Progress towards achievement of learning outcomes is assessed using the following: Time-constrained examinations; closed-book and open-book tests (End Semester and annual examination) Problem based assignments (Internal examination mode) Team project reports (Internal examination mode) Oral presentations, including seminar presentation, viva voce interviews (Internal examination mode) Computerized adaptive testing (Internal examination mode) Peer and Self- assessment etc. and any other pedagogic approaches as per the context. (Internal examination mode) Practical assignment/ laboratory reports & observation of practical skills (Practical examination) Individual project reports (case-study reports) (Project experiential learning) There is a definite weightage given to internal examination, end semester/annual examination, practical examination and project experiential learning. Results are analyzed every year for all the axis, Results are communicated to teachers and they are suggested about the improvements if required for the attainment of Course outcome of programme Graduation outcome in terms of Progression to higher education, placements, and self-employment is also recorded for the purpose of attainment of Course Outcome of different programmes.

2.6.3 Average pass percentage of Students during last five years

Response: 92.05

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1665	1396	1052	1207	742

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1665	1396	1168	1245	1013

File Description

Document

Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)

[View Document](#)

Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:3.66

File Description	Document
Upload database of all currently enrolled students(Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response:0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response:11.76

3.1.2.1 Number of teachers recognized as research guides

Response: 8

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and nongovernment agencies during the last five years

Response:0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
23	23	23	21	21

File Description	Document
List of research projects and funding details	View Document

Innovation Ecosystem

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution plays an encouraging role in promoting an eco system for innovation for creation and transfers of knowledge though the different courses and training & carried out by various departments. These activities not only update the students with theoretical knowledge. Various innovations related to their subject but also equip them with their application. Which are then transferred to their family member, friends and the local people.

Some of these are as follows

FOOD & NUTRITION

1. Personalized diet for all age group.
2. Sports nutrition.
3. Food Supplementation- Mushroom Cultivation.
4. Food Preservation.
5. Variation of diet with the changing weather, mood & environment.

RESOURCE MANAGEMENT

1. Soft Furnishing
2. Modern Art
3. Candle & Flower making
4. Interior Decoration
5. Time management
6. Budget making

FASHION DESIGNING

1. Basic Stitches
2. Tax tile Designing
3. Draping
4. Bandhej
5. Block Printing
6. Embroidery

ZOOLOGY

1. Aquarium setting & Maintenance
2. Seri culture
3. Insect pests and their remedies
4. Fish diseases & remedial measures
5. Culture of fishes
6. Vermi composting
7. Repair Zone

PHYSICS

1. Maintenance and care of electric appliances
 2. Assembling and De-assembling of computer
 3. Trouble shooting, Jumping setting, PATASATA cables
 4. System formatting
 5. Web designing, Fabrication of power saving equipments, Net working
 6. Solar energy7.
1. Soaps and detergent making at home
 2. Population control techniques
 3. Water testing
 4. Soil testing
 5. Manufacture of sanitizer

BOTANY

1. Plants medicinal value
2. Herbarium (at Dist.-Level)
3. Seed bank/Germplasm
4. Conservation of rare plants (green house)
5. Azolla Culture
6. Spirullina

cultureMATHEMATIC

S

1. Programming Techniques
2. Hard ware & Net working
3. TallyandPhotoshop, CoralDraw, MSoffice, Cloudcomputer, Android Applicationof Softwarefor Research of MATLAB.

Besides these, the department have also established network with various institution where PG &UGstudent acquire training and guidance though active interaction

Another important practice of the college is the organizing of a career fete where all the departments(GovernmentandNonGovernment)exhibittheirdepartmentjobopportunitiesandhelpstudentstoch oosejob according to their interest & qualification. This is an effective method of exposure to the businessworld.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual PropertyRights (IPR) and entrepreneurship during the last five years

Response:69

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, IntellectualProperty Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	15	13	12	10

File Description	Document
List of workshops/seminars during last 5 years	View Document

Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response:6

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 30

3.3.1.2 Numberof teachers recognized as guides during the last five years

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response:2.73

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
48	51	19	25	23

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:0.31

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	5	0	5

File Description	Document
List books and chapters edited volumes/ books published	View Document

Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college promotes extension activities in the neighborhood in which student acquire special training and contribute towards the community development. Under Graduate and Post Graduate students of Home Science, Clinical Nutrition & Dietetics department along with faculty members visit various Institution for active Interaction. They provide knowledge regarding Normal & Therapeutic Nutrition to various sections of society through active interaction. The target groups are – Adolescent girls, Pregnant women, Lactating mothers, old age persons, Diabetic persons, Aganwadi worker every year they celebrate.

1. Breast Feeding Week 1-7 Aug
2. Nutrition Week 1-7 Sept

During this period lectures, workshop, Interaction sessions, various competition related to the subject are organized. They also visit following Institution and organize awareness programs by poster presentation, live models and nukkadnatak.

1. Integrated Child Development services ICDS.
2. Aaganwari
3. Various school
4. NSS camp

EXTENSION ACTIVITIES– Includes plantation, sanitation, Blood Donation, family planning, AIDS awareness, Health awareness, Traffic rules awareness, Self Defense for women, Art of living, Swachha Bharat, Gender Issue, Ek Bharat, Voter awareness, Road Safety, Disaster management, Nasha mukti programmers, Tambakoo Nishedh week, yoga meditation on world Yoga Day, campaign against use of plastic, Legal awareness regarding Domestic violence & Human Rights, World Earth Day, Science Day, World hand wash Day, Formation of Vermi Compost, Mushroom Cultivation awareness regarding Water Borne Diseases, Dengue, chikengurila, Water Purification & Cleanliness, maintenance & care of Electric Appliances, how to save electricity, Biodiversity small scale aquaculture, vermi culture, Seri culture resolution of adolescence problems.

Fashion Designing department organized various activities like basic stitches. Different types of embroidery, Tie & Die, Batik, Garment making.

The institution has NCC, NSS, Red Cross, Red Ribbon Club, Swami Vivekanand, Career Counseling Cell & Student tracking cell to promote institution neighborhood community network contributing to good citizenship service orientation and holistic development of students. These units perform social responsibility by their extension activities such as camps and procession for social national, career & health awareness. The college alumni association in collaboration with NGO's work in various extension activities of college.

College has been organizing activities related to the gender equity and equality especially for females in the community, leading to the faith generated because of these activities, We are constantly observing rise in the enrolment of female students in the college, despite of the fact that city has two girls' colleges in the close vicinity of the college. Average 5 units of blood is donated by college students every year. NSS district coordinator who is from the college has constituted Donars Club, Club has registered presence in

thesocietywithDonarsclubreceivingrequestsforbloodunits.CollegehasInstitutedawardsforstudentswho are working in the areas of Eco restoration and for Conservation of Energy also.

3.4.2 Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years

Response:0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC,Government and Government recognised bodies during the last five years

Response:177

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry,community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	35	35	35	35

File Description	Document
Number of extension and outreach Programmesconducted with industry, community etc for the lastfive years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**Response:**54.12**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AID awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1328	1712	2878	2369	1983

File Description**Document**

Average percentage of students participating in extension activities with Govt or NGO etc

[View Document](#)**Collaboration****3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship per year****Response:**1667**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
390	362	334	307	274

File Description**Document**

Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/internship

[View Document](#)

Any additional information

[View Document](#)**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****Response:**55

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	11

File Description	Document
e-Copies of the MoUs with institution/industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

Physical Facilities

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz.,classrooms, laboratories, computing equipment etc.

Response:

The institution has over the year built up adequate facilities for teaching learning

Each PG Department has its own departmental Library & Laboratories (well equipped according to their syllabus) for practicals.

The college computer laboratories under CPE with 42 and 27p IV computers with internet facilities. All students, faculty and the office staff have access to these. The college does not charge any fees for these ICT facilities from its users. Every department has its own computer with internet facility. The language department has one computer lab for FC V & VI semester. There is also a computer in the hostels for hostel students.

The college library includes reading room and e-library research scholars can use internet for their work. Membership of DELNET, INFLIBNET and N-LIST has been taken which is renewed every year various journals, magazine, newspaper are available in the reading room Books for competition exams is available for all students enrolled in college.

Class Room – 48	Gymnasium -02	Girls common Room
Laboratories – 12	Sick room – 01	Spiral Binding Facility
Auditorium – 01 (400 capacity)	Toilets – 10	Kho-Kho Kabbadi Ground
Canteen – 01	Ramp Facility – 03	Basketball Ground
Badminton court -01	Recording Room -01	NCC Room
Hostel building with mess -01	Photo copier – 10	NSS Room
Vivekanand Career Cell Room	Yuva Kendra	Confrence Hall
Recreation Hall	Electronic Display Board	Yoga Center
Disable Friendly Toilet	Vending Machine	Incinerator
Reading Room		

NAAC

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),gymnasium, yoga centre etc.

Response:

As sports form an integral part of the curriculum for students, thereby the college provides various facilities for indoor and outdoor games. Sports infrastructure facilities comprises of a sports complex for indoor games like badminton, table tennis, Chess carom. Its dimension is - L60×W40×H21 (scale in feet).

An ideal size court for outdoor game like basket ball, volley ball is available for the students & staff for practices. The dimension of the same is L95×W50 (scale in feet) plus 5-5 feet recovery (free) zone from all sides with a spectator capacity of 300 approx. There is also an open ground of dimension 75 mts × 35 mts for bigger activities like kho-kho, kabaddi and annual sports meet with the events like athletics, slow & fast race and various jumps and throws.

Given below is a list of items used by our sports enthusiasts.

SPORTS EQUIPMENT

Sr.no	Name of Equipment	Quantity
1	Cricket Bat, Ball, Wicket	10,40,12
2	Badminton, Racket, Shuttle cocks, Net	15,50,10
3	Discus, Javelin, Shot	12,11,4
4	Handball, Football, Volleyball	12,17,12
5	Mat Yoga, Gymnastics	29,10
6	Measuring tapes, weighing machine	8,15
7	Starting Block, High jump stands, hurdles	10,12,12

GYMNASIUM EQUIPMENT

Sr.no	Name of Equipment	Quantity
1	Tread Mill, Jogger, Waist twister	1,1,1
2	Exercise Cycle	1
3	Gym ball, Push up bar	1,1
4	Weight scale (150 kg)	2
5	Cross Trimmer	1

YOGA:-The college have PG Diploma in Yogic Science Department which provide adequate facility for yoga and self defense courses like Judo karate, Special yoga are organizes, special training, Educational visit are provided to the students of the college.

CULTURAL: - The college holds a big auditorium accommodating approx 500 students it is well filled with audio & visuals. The stage is also well furnished.

Various event like solo and group dance, Drama, skit, mimicry, solo & group songs, Literary activities etc are organized during youth festival, special trainers for students. These activities begin from college, District, State and finally University Level.

The Auditorium is also used for Seminars, Workshops and Celebration of important dates. The college auditorium is also hired by private and government institutions for the conduction of their programmer.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response:0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response:0.34

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.74915	0.18341	1.25603	1.44378	2.93870

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System

(ILMS) Response:

Library is fully automated using SOUL (Software for Universities Libraries) version 2.0, SOUL 2.0 is a state of art integrated library management software designed and developed by the INFLIBNET centre based on the requirements of college. It's a user-friendly software developed to work under client-server environment. SOUL is Unicode based multilingual support, SOUL also supports cataloguing of e-resources like e-journals and e-books etc. Library is wifi enabled, barcoding is complete and remote access is provided through NLIST and NDL. Library has a separate reading hall with capacity of 200 students, hall is well equipped with ICT facilities and is used for small academic conferences too. Library functions from 9.00 am to 6.00 pm on normal working days, 9.00am to 8.00pm on examination days and 11.00am to 3.00pm on Sundays, Library is closed on all festivals and days of religious importance. There is an Open Access Catalogue for students and staff, Web OPAC facility is made available through SOUL 2.0. WebOPAC can be accessed through the secure premises of Library only, Webopac is installed on Library server, can be accessed through all PC in LAN with the host server and provides information about the bibliographic details of collections available in the library. 3 dedicated nodes are available in the central library to access OPAC. Users can export their search results in to PDF, MS Excel, and MARCXML format. There is a separate e-library section of central library where students and staff can access

e-resources available through remote access NLIST, NDL, NPTEL SWAYAM, ePG Pathshala and in house repository of content related to syllabus, Faculty Research Papers and books Newspapers and journals. Academic content available through MHRD telecasts, Swayamprabha channel. E PG Pathshala and UGC Channels is made available to students and faculty in Remote access SWAYAMPARBHA hall 24x7 through dish connection on Television set. SOUL 2.0 has following modules, further subdivided into submodules 1. Acquisition: for order processing, cancellation, reminders, receipts, payments, budgetary control, vendors, publishers, reports etc. 2. Catalogue: Creation of templates for data entry of different library resources, different templates for leaders and fixed fields of MARC21, facilitates authority database, supports copy cataloguing in MARC21 support by using ISO-2709 standard, creation of master database of publishers, Full Bibliographic support 3. Circulation mode: Membership, Transaction, Inter-library loan, Overdue Charges, Reminders, Search status. 4. OPAC: Simple Search, Boolean Search. Displaying and downloading of records in MS Excel, PDF or MARCXML, search support for in house items 5. Serial Control Administration: Module imparts functionalities like grouping of users, transactional rights over the system, Transaction level security to users, configurational settings like emails, labels and other parameters used.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-Shodh Sindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, ShodhgangaMembership , Remoteaccess to library resources, Web interface etc (DataTemplate)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response:8.06

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
6.06356	5.72370	14.84900	8.59178	5.08106

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response:4.73

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 225

IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-

FiResponse:

Institution frequently updates its IT facilities including wifi. The college lays stress on the use of IT. In every department /

section of the college that is principal chamber, office, library, examination cell, laboratories, classrooms, teaching departments etc, the Principal Chamber is fitted

with monitor through which live pictures of the class rooms, office, college campus, hostels and the entire premises are monitored. The college has established a

structured local area networking which has SWAN and Rail wire nodes with manageable and Nonmanageable switches. All the department, library, reading

room, office, examination cell and seminar rooms are connected through the main server which provides access to Broad band 50 mbps and application software.

It has web enabled application software for the college management with various modules like

1. Admission
2. Students
3. Attendance
4. Academic
5. Scholarship
6. Hostel
7. Examinations
8. Faculty

The college has subject specific computer laboratories with computer in labs. Where compulsory computer courses (Add on) are carried out. Every

department is equipped with Desktops through which the college server is accessed. The Library and office are partially automated. The entire management of the

hostel is done through computers. Teaching learning process is carried out through the use of IT various software are available in the college.

(1) The IT facilities are updated from time to time by the addition of the number of computers, computer labs, CCTV cameras etc. New software is purchased

by the respective department as per their requirements.

(2) Existing systems are upgraded.

(3) E-Library is also upgraded by the installation of DELNET in the session.

(4) The students are provided INFLIBNET password.

(5) The institution has two smart classes for better teaching learning process.

(6) The computers and printers of most of the departments have pre installed software and the Hardware is also maintained by local vendors from time to time.

(7) The college website is monitored & updated from time to time by the IT cell of the college.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 36:1

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 0.65

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.29609	3.99011	6.60217	0.64380	2.67004

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical academic and support facilities - Laboratory,

Library, Sports, complex, computer classroom etc. Response:-

Different committees are constituted at the beginning of the academic

session which take care of the maintenance of the college, hostel, infrastructure, campus equipments, furniture etc. Being a Govt. institution the maintenance of

infrastructure construction repair, whitewash etc. is carried out in co-ordination with the PWD, electrical fitting and repairs are done by the electrical wing of the

PWD. The committee in charge looks after the requirement of the same. The college also has a generator for power backup. The Sports complex and

gymnasium are maintained by the Sports Officer. The entire maintenance of the Library rests with the librarian and her staff. SOUL 2.0 Software in the library is

maintained by its developer INFLIBNET.

1) There is a building committee to look after the maintenance, repair and constructional work related to the building construction, repair and

maintenance of the main building, science building. Infrastructure like water, power supply and gas supply is looking after by this committee. All

works are done through web tender & system as per standard norms. 2) During all maintenance and upgradation related work to civil and electrical

committee is assigned by the college authority to verify work done by the contractor.

3) All minor faults are attended repaired by carpenters, electrician and plumber etc.

4) The college has a generator system for uninterrupted power supply.

5) Maintenance of the toilet & service areas are outsourced through

various external agencies.

6) Each development and maintenance is managed in a stock Register regularly to keep an account of the non functional equipments and

machinery.

7) Maintenance and upgradation of computers are looked after by the computer maintenance committee from time to time.

8) Gas Connection pipe line is checked regularly for any leakage by lab technicians.

9) Stock register in laboratory for keeping list of chemicals, glassware and any other instruments used in laboratory is maintained.

10) There is a committee to look after the maintenance, of repair work of furniture and other physical infrastructure. It brings in to the notice of the

authority of the need of repair work and certifies after the work has been completed

11) At the end of session physical verification is done by the professors of all departments & the report of verification is submitted in the office with a

certificate of checking of the Equipments of the stock register. The Committee also gives a list of equipments.

12). RO drinking water facility is available for teachers and students RO water

plan has been installed with fund allocated by Janbhagidar samiti. The water tank is cleaned regularly. All gardens are watered and maintained.

Academic Standards are maintained by holding training programmes, workshops & seminars. The principal constantly monitors the academic

standard and taken necessary action when required. The IQAC also shoulder the responsibility of academic reforms. The Library and reading rooms serve as big

sources of teaching, learning with lot of books, magazines, newspaper & journals. It has been opened with self system and INFLIBNET, SOUL software

for library management. The students are provided with user ID & library card. A day is fixed for all faculty students for issue & return of their books.

The Library receives funds from various sources which are distributed subject wise and demands of books are then called from different departments. Annual

verification of books is carried out and damage books are sent for write off & for binding. The college website is updated at regular intervals. It begins with time table, results and new committee of staff followed by the departmental and college

activities like club activity competitions, workshops, seminars, youth festivals, sports activities, programmer outcome, future plan, activities---conducted by

the IQAC like national seminar conferences are also published on the website from time to time.

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response:82.04

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
4207	3161	3045	3245	2440

File Description

Document

upload self attested letter with the list of student sanctioned scholarship

[View Document](#)

Upload any additional information
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response:2.27

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
85	90	87	88	86

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 100

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4693	4151	4019	3523	3189

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3. Mechanisms for submission of online/offline students' grievances**
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.03

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
17	20	12	14	7

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 147.65

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 2290

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/Civil Services/State government examinations, etc.)

Response:22.92

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg:IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	14	11	13

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg:JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
24	22	37	41	40

File Description	Document
Number of students qualifying in state/ national/international level examinations during the last five years (Data Template)	View Document

Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response:151

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
20	50	30	29	22

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student Council is the main student organization present on the Higher Education campuses with the purpose of providing services to students and acts like a bridge between the Students and Governing body of the college. Generally Students council is an elected body having students from all fields, Since 2006 indirect method of election as per Supreme Court's order on the implementation of the Lyngdoh Committee report are franchised in the state, however due to some administrative decisions affiliated to the Department of Higher education Govt. of M.P. Student council elections are held in the state in 2017-18 after a long halt. Since 2017-18 again student elections in the state are on hold due to reasons best under the purview of department of Higher education Govt. of M.P. Students are the members of all committees and participate in decision making, being one of the most important stakeholder. Students have their say in the financial decisions also as 2 students are the members of Amalgamated fund committee. Two students are members of IQAC also. Other committees also have student representations. Students are in the steering seat for organization of Annual Function and youth festival. Every committee has a teacher coordinator as well student coordinator. Students are also in the Editorial board of the Pragma the college Magazine. Committees with active participation of students are Internal Quality Assurance Cell Amalgamated Fund Sports Cultural and Literature club Pragma College Magazine Editorial Board Science Association Annual Function and Youth festival Alumni Association Anti-Ragging Discipline Committee. Career Guidance Cell One of the finest decision of the college is to incorporate student voices in the Timetable committee, It makes the timetable pro student and participative. Students are also given responsibility to manage smart classroom devices, Flip classes and are given shared responsibility of laboratories to make them ready for the administrative role in their future lives.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 43.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	25	57	57	57

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions) (Data Template)	View Document

Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

5.4 ALUMNI ENGAGEMENT

The institution has a registered Alumni Association with Register no 36547/20

Amrita the college alumni association was formed to assemble the ex student for

forming advisory body for preparing the roadmap of development. The association is

commendably the college on second Saturday and work for the development of

active. The members

meet the college.

Amrita has contributed to the all round development of the college. It gives feedback on

the functioning of the college. The college authority collected a membership forms which

has complete detail of alumni. At present the association has 100 members an average 14

meeting of the association per year held during the last 5 yrs.

Activities of AMRITA

1. Organization of health checkup camp for students.

2. Financial assistance to students of economically weaker section in every year.
3. Alumni hold eminent positions in society and preside over as chief guest on various occasions such as human right day, women's day & prize distribution day etc.
4. As members of Janbhagidari they help in implementation of various development schemes for the college.
5. Guidance for placements and training is also provided by the alumni.
6. They serve as observers during the examinations and also as external examiners for practical examinations.
7. They are also invited as subject experts for lecture in Vivekananda cell as well as in personality development cell.
3. Alumni placed in higher positions in the society share their experience and discuss strategies for future course of action for the overall development of the institution.
9. Alumni members holding eminent positions promote the image of the college.
10. Help in cultural programmes, NSS camp as an advisor as well as judges.
11. Besides wall clocks in every class room, the Alumni also donated computer to home science department. Books and other useful items are also given by them to the institution.

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

Institutional Vision and Leadership

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution.

Response: - Govt home science college established in 1961 is one of the pioneering institute for women, which aim to cater to the needs of women students belonging to diverse socio economic background and cultivates moral, intellectual, spiritual, social, emotional and all round development of its students.

Over the years it has emerged as a potential educational center offering bachelors and master degree in traditional and vocational subject of arts, science, and home science stream.

VISION: - Govt Home Science College will be the college of opportunities for women coming from diverse background by offering quality education for their overall personal and professional development to meet the challenge of fast developing society.

MISSION: - To make women self reliant and self sufficient by imparting quality education along with excellence in extracurricular activities.

1. To provide access, equity and quality in higher education.
2. To create congenial atmosphere for development of character, personality, soft skills, ethical values, courage and self confidence.
3. To train young women for their future life.
4. To make best use of information and communication technology.

The VISION & MISSION statement of the college clearly reflect a multidimensional approach to education which contributes to national development. It helps in inculcating global competence, values system and quest for excellence. Our mission is realized through the inclusion of topics related to women empowerment in the syllabi. Lectures are arranged on important topics by eminent professors on thrust issues.

Educational tours are organized for students to gain field experience.

Unlimited internet facility is provided free of cost. There is one CPE lab with about 100 computers. Providing compulsory add on course for all I and II yr students.

The VISION & MISSION of the institution is in adherence with the objectives of Higher Education. The effective leadership of the principal ensures the same by good governance of all academic, administrative and extracurricular activities. The college observes a democratic setup for planning of academic and administration activities. The college has constituted the following major committees for effective governance

1. Staff Council
2. Standing Committee
3. Academic Council
4. Finance committee
5. Governing body
6. Janbhagidari Samiti

GOALS AND OBJECTIVES

1. To develop new academic courses and revise current academic programmes to keep pace with the changing scenario.
 2. To vocationalize courses.
 3. To enhance and promote excellence in teaching and learning.
 4. To enhance the ICT infrastructure according to academic and administrative needs.
 5. To promote a spirit of community service among student, faculty and staff.
 6. To support and encourage staff for personal academic growth.
 7. To support and encourage students for co-curricular activities.
 8. To provide a clean and accessible environment that meets the need of students, faculty and staff.
1. Introduction of greater number of PG courses.
 2. Full digitalization and making the office paperless.
 3. Signing MOU with Institution.
 4. Introduction of online exam system.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution practices decentralization and participative management approach in all its activities, initiatives and decision making involving the principal head of the departments, faculty members and the office staff at all levels. Various committees are constituted for the smooth functioning of academic and administrative activities. These committees review the progress of the assigned work and report regularly to the principal. Decentralized arrangement results in effective and efficient governance of the college.

CASE STUDY

The entire staff of the college is involved in the management of student's attendance which plays an essential role in the performance of the students. Each subject teacher takes attendance in the class which is calculated at the end of the month mentioned in the attendance register. The department compiles the attendance of all students enrolled in the subjects and publishes list of those with short attendance and a postcard with duly signed by teacher, guardian and principal is sent to short attendance student. They are

given chance to bring forward their reasons for short attendance which when found genuine extra classes was given by teachers of the respective subject. All the members are available in the department to resolve the grievance regarding short attendance. Attendance management creates awareness among the students regarding their punctuality in their classes. Examination coordinator is appointed by the principal who looks into examination related activities. Semester cell in charge is accountable for holding CCE examination, Internship works, Practical and submission of marks online.

All the self finance programmes and courses are managed by the Janabhadari Samiti. Samiti ensures the teaching arrangement for these self finance courses through Guest Faculty arrangement, however the rules framed by Govt. for the invitation of guest faculty are followed by Janabhadari Samiti. Revenue generated as a result of different fees levied is kept in a scheduled bank and the financial resource is named as Janabhadari Nidhi. Janabhadari samiti utilizes Janabhadari Nidhi for academic activities as well as for general development of the college specifically to build infrastructure for self-finance subjects which includes Books, equipments, laboratory infrastructure, Glassware as well as chemicals. Guest and expert lectures are organized, trainings are organized as well as self finance faculty and technical staff are motivated to participate in capacity building programme and FDP organized by the college. Every Self finance subject has a coordinator who plans and prepares development plans and budget for the department, which is kept in Finance committee for further action via In charge Janabhadari. In charge Janabhadari compiles and develops plan for the whole college and organizes Janabhadari meetings on the behest of Secretary Janabhadari.

Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively

deployed Response:

The college being under the department of higher education Madhya Pradesh Government most of the plans and policy matters are decided by higher education authority and by the affiliating university that is Barkhatullah University Bhopal. Academic calendar, calendar for career counseling activities, examinations schedules, CCE and practical examinations schedules, are decided by the Department of higher education and by Barkhatullah University Bhopal. These are followed and implemented by college administration. Yet the institution enjoys some freedom in deciding certain things relating to exact dates venue of programmer's utilization of budgets for different purposes etc. As per norms of the state government. Timetable committee plan the timetable considering the convenience of the students, teacher, availability of rooms etc.

IQAC holds meeting at least three times a year and plans are made for quality assurance. These plans are executed by the teachers and concerned unit. In the AQAR report perspective plans for the next academic session have been written every year. These are available on the website. Plans are also made in RUSA for utilizing the budgets under different heads and also in utilization of grant from the World Bank fund.

Strategy: - To implement the policy of the government for paperless transaction.

1. The institution has adopted the above mentioned policy in all its transactions, starting with admission where the student fills the forms online followed by the online payment of fees. Later the same practice has been implemented for college examination management.
2. This has brought awareness among the students regarding payment and other methods of online banking. The guardian too reaps the benefits as it saves time and money to travel.
3. It has also enabled people from rural areas to get firsthand knowledge about this latest technology.
4. All the office work is carried out online with minimum use of paper. Entire purchase and other monetary work like the payment of bills, salary, remunerations etc are done online.
5. The college holds 2 blocks of hostels accommodating about 250 students. The entire process beginning from the admission payment of monthly fee, mess charges, payment of salary etc is carried out online.
6. The examination cell also follows the practice of paperless transaction, where in the students are now required to fill the forms of their examination online.
7. E-mail ID for the college magazine as well as research journals are made where in the students and the staff can send their articles / research papers online. This practice of online transaction being transparent serves an added benefit of doing away with the role of mediator.

File Description: - Strategic plan and deployment documents on the website.

1. Departments of Higher Education MP
2. Administration – MP Higher Education quality improvement project.

1. College profile
2. Staff details on PIN only format
3. Student information (section/batch wise report)
4. Student admission and support E-pravesh format.
5. Finance and Accounts.
6. Examination management.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Organization structure of the institution including governing body, administrative setup and function of various bodies, service rule, and procedures recruitment, promotional policies as well as grievance redressed mechanism.

RESPONSE: - The Principal is the head of the institution and ex-officio chairperson of the Academic Council, Finance committee and Governing body and Secretary of Janbhagidari. The principal forms various committees at the beginning of the session and decentralizes responsibility and accountability. Each committee has a coordinator and some members who work under the overall supervision of the principal.

Every department has a head who is generally the senior most professor of the concerned department. It monitors the academic activities and discipline related to his department. Different units in the college such

as NCC, NSS and Career Counseling cell sports department, Red Cross, youth Festival cell, Grievanceredressal cell, women equity cell, RUSA, World Bank activities cell, NAAC related activities and UGChave in charge or coordinator who work on behalf of the principal and are accountable to him.

IQAC (Internal Quality Assurance Cell) and janbhagidari samiti are two important set up in the institutionfor the policy decision. IQAC is an important decision making body and is represented by the principal

asitschairpersonandseniorteacher,students,anentrepreneuralumni,communitymemberandadministration staff as its members. Decisions are taken in its meeting and are executed by different units.As per guidelines of UGC following committee has been constituted.

Composition of Academic Counsel

S.No	Members	Category
1	Principal	Chairperson
2	All the heads of departments in the college	Member
3	4 teacher of the college	Different category

Composition of IQAC

Members	Category

Composition of Finance Committee

S.No	Members	Category
1	Principal	Chairperson
2	1 Senior teacher of the college	Nominated by the principal

1. Academiccouncilprovidessuggestionsregardingsyllabi,teaching,evaluationmethod,extensionactivities and research activities etc.
2. Regulationsregardingadmission,sportsextracurricularactivitiesandnewacademicprogrammersare made by academic council.
3. Financecommitteeisanadvisorybodytotheprincipalanditsdealswithbudgetestimatesrelatingto the grant received from the UGC & Fee.

The college has well established grievance redressal cell, which solves all the problems faced by thestudents. Any grievance or complaint can be brought to the notice of the principal by direct contact or byletter dropped in the complaint or suggestion box placed in the main building are redressed by thecommittee.Thecommitteeworksfortheredressalofallthecomplaints&suggestionbroughttothenoticeof the principal.

Under the student guardian scheme concerned teachers are required to solve the complaints / grievance ofthe student.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response:A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

Faculty Empowerment Strategies

The institution has effective welfare measures for teaching and non-teaching staff

staffResponse:

The institution has effective welfare measures for teaching and non teaching staff.

Response – The average teaching load of teacher is 4 period per day so that faculty members get sufficient time for other activities like checking of assessments, monitoring committee activities, teacher guardians meeting, preparing aids for lecturer using ICT, Regular attendance in main Library investive time in their own research activities & higher studies.

1. The faculty is free to use the ICT infrastructure.
2. For the faculty members pursuing higher education Library facility, computer printers and stationary are made available.
3. Seminar & workshops are conducted which provide updating & exposure.
4. Healthy and hygienic work environment.
5. Well maintained departments with necessary equipments.
6. Annual increments and 3 additional increments to those who get PhD awarded.
7. Casual, optional and medical leaves are given as per policy.
8. Necessary alternate arrangements made in case of a long leave by a staff member.
9. Separate parking for two & four wheelers. Students & staff parking are separate.
10. Green, clean, pollution free environment.
11. Security inside the campus round the clock.
12. Availability of pure drinking water.
13. Clean & Adequate toilets with regular cleaning throughout the day.
14. A temple inside the campus.
15. A gymnasium and yoga facility.
16. Medical reimbursement facility.
17. Maternity & paternity leave.
18. Child care leave for 2 yrs for women employees.
19. GPF advance /GPF part final.
20. Gratuity and encashment of earned leave at the time of retirement.

21. General Insurance cover for all employees, subscription to it is mandatory.
22. HRA House Rent Allowance.
23. Pension scheme—Employers appointed after 2004 are covered under new pension scheme. Employees appointed prior to 2004 are covered under old pension scheme.
24. Facility of ramp for disabled students and teacher.
25. Since the institution is not autonomous and is bound by the transfer policies of department of higher education mp faculty members are retained in the college as per govt orders. Regular faculties of the institutions are paid salary as per UGC norms and have job security.

College has effective welfare measures for Teaching and Non-teaching staff as per govt. rules. Teaching Staff: Financial welfare schemes Medical Reimbursement, Leave encashment, group insurance, loans from GPF, duty leave to attend seminars/ conferences, loans from GPF, Maternity benefits as per norms Child Care leaves Retirement benefits Academic Benefits: Study leave Free participation in all in house academic trainings (Selection based in case of less no of seats) Free participation in all in house Faculty Development programmes (1 FDP @year) Library Support Free Remote access to INFLIBNET/ NLIST Wifi support on campus for all the academic activities. Establishment support Electronic service books Dissemination of information on email IDs Official email Id Support Non-teaching: Medical Reimbursement, Leave encashment, group insurance

loans from GPF, Maternity benefits as per norms Child Care leaves Retirement benefits Vehicle allowance Grain allowance to class iv staff Uniform allowance to class IV

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response:0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrativetraining Programmesorganized bythe Universityfor teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-faceFaculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /Induction Programmes, Refresher Course, Short Term Course).

Response:1.07

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation /Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	1

File Description	Document
Details of teachers attending professionaldevelopmentprogrammesduringthelast fiveyears	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

6.3.5 Institution has performance Appraisal system for teaching and non teaching staff.

Response:-Theappraisalforteachingandnonteachingstaffisdonebyconcernedstaffbythemselvesinaprescribed format provided by the state government. In the previous years it was filled offline in aprescribed proforma, which from present session is to done online in the proforma provided on the stategovernment website for the teaching staff. Non teaching staff has to do the same offline.

These proforma have got different sections displaying various activities and their relevant marks. It when

filled generates the API. Score of the individual hard copies of the same with supporting documents are submitted to the IQAC. The members of the IQAC then verify these documents. The forms of class III and IV employees are filled by the heads of the relevant departments. These forms are then signed by the principal along with the report and then sent to the higher education.

The faculty after teaching in the class room gets their self appraisal by the response of the students. The feedback given by the students also serves as a means for appraising the performance of the staff. Daily Dairy is filled by the teacher, signed by the head of the department and subsequently by principal. Impact factors and citation index of research publications, books and chapters published, PhD thesis evaluated, setting of question papers for various subject & other university also serves as a means of performance appraisal. Some other sources of performance appraisal are invitation as external examiners and resource person by seminars, master trainers for election training observers in various professional examination setc .

PBAS (Performance Based Appraisal System) encourages accountability of the teachers and the staff to their profession. It also ensures that information on multiple activities is appropriately captured and considered for better appraisal.

File Description

1. CR form
2. Janbhagidari scoring forms for all cells (performance form)

File Description	Document
Paste link for additional information	View Document

Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits

regularly Response:

Institution has established a measurable well defined achievable process for financial audits. Financial audit is a three layered mechanism in the Institute Internal audit (around the year) External Audit (Every year on the closing of financial year) Audit by Accountant General of M.P. (AGMP Gwalior) (Once in 3/5 years) Internal audit (around the year): College has a Finance committee comprising of the senior teachers of the college, Finance committee conducts the internal audit and committee verifies the income and expenditure details and submit the report to the principal. Janabhagidari Samiti has financial committee and it carries out the internal audit of Janabhagidari Nidhi. There are different cash books for Janabhagidari Nidhi, RUSA, Local and Govt. funds. Cash books and account books are also thoroughly checked by the internal audit committee. Internal audit committee ensure compliance with laws and regulations and help to maintain accurate and timely financial reporting. Internal audit provide tools necessary to attain operational efficiency by identifying problems and correcting lapses before external audit. Principal of the college himself verifies all the entries while putting his signatures on the financial books. External Audit. (Every year on the closing of financial year): External audit is conducted once in every year after the completion of financial year by the independent Chartered accountant appointed by the Principal. External audits are

conducted separately for Janabhagidari Nidhi, Local Fund, Govt.funds and other grants like RUSA and grants received for specific purposes. An audit report certifying the financial status of the college duly signed by the CA and Principal is received once the audit is completed. The main objectives of external audit are: To determine the accuracy and completeness of accounting records of the Institute To assess that financial records are prepared in accordance with the applicable accounting framework The accounting statement presents the financial status of the Institute Audit by Accountant General of M.P. (AGMP Gwalior) (Once in 3/5 years): This audit is scheduled once in 3 years or latest by once in 5 years by the Accountant General of M.P. based at Gwalior. A team constituted by AGMP Gwalior works on behalf of AGMP and generate audit reports. The audit is conducted as per audit mandate laid down in the constitution of India, DPC act and specific legislations enacted over time by the parliament and State Legislature. The Prerequisites for functioning are: Independence Accountability and Transparency Ethics Quality Assurance After audit financial recommendations are made and corrective measures are sought. Institute is given appropriate time to reply to these recommendations and submit corrections. Which we have done. Right now no objection is pending on behalf of College towards AGMP audit

File Description	Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 608.02

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
156.09590	153.22950	95.96536	106.76180	95.96536

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of

resources Response:

Institutional strategies for mobilization of funds and the optimum utilization of resources.

Response:- Being a government college the salary and office expenditure is provided by the state

government. It also provides budget for infrastructure maintenance which is directly transferred to the state public works department. The deficiency of budget is managed from non government fund. The college submits proposals for grants under various schemes of UGC. These grants are utilized as per the norms of the schemes in the stipulated period and the audited expenditure report is submitted to the UGC office for necessary actions.

The institution has made provision for purchasing committee (consisting of senior experienced professors) IQAC, UGC, Incharge NCC, NSS, Sports, Library, swami Vivekananda career counseling cell, red ribbon, red cross and various Department heads and Janbhagidari samiti to monitor effective and efficient use of available resources. Govt rules relating to purchase are followed and transparency is maintained. Tenders are invited for important purchasing and all financial transactions are either online or by cheque. The following are the institutional strategies for resource mobilization.

1. Availing of various development schemes of the state government.
2. Accepting donations from alumni and other well wishers.
3. Collecting hiring charges for holding external examination in the college.
4. Selling of old books, files etc as per rules.

Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has focused mainly on institutionalizing the processes for the holistic development of the most important stakeholders of education system i.e students. Focus has been on bringing the paradigm shift

in teaching learning pedagogy to make it robust and measurable, Concerted efforts of IQAC have taken teaching from teacher centric individualistic unorganized mode to learner centric, participative organized mode. The best of the efforts are in knowing the Entry level of the students through execution of Entry Level Behavioural Test (ELBT) on all the students, without even mentioning them so as to know actual level of students while coming to classes on the very initial days, test is based on simple subject questions as well as some analytical questions. Academic counselling cell then prepares an initial list distinguishing them into slow and advanced learners, the list is further updated after the conduction of first CCE, however once kept in the purview of ACB teacher guardian of the concerned student is informed about it to keep track of the academic development of the student in the future academic span in the college. Special customized teaching methodology and programmes are offered to these students to help them improve their academic records. Special teaching pedagogy like flipped classrooms, problem solving methodologies, seminars, Field projects, Self structured assignments as well as Research projects are offered to advanced learners. The second most important contribution of IQAC is to organize and integrate all programmes academic as well as co curricular in one calendar i.e. Excellence, Acquisition Tenure (EAT). DHE issues many calendars during the years which are obeyed by different college committees working in special capacities, IQAC has come up with EAT which encompasses all the calendars and make the execution possible under the banner of Innovative Flagship programmes. In all this offers a platter of developmental activities

academic as well as cocurricular at one place, from where a student can choose according to his/her wishes and capabilities.

1. Feedback form
2. Shodh samagra – Registration form, ISSN No. ISSN 2395-2725

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities(For first cycle- Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles- Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC is set up as per norms and is in the helm of quality initiatives in the college. Policy formulation and successful execution through various imbued activities is the primary concern of IQAC in the college. College has progressive IQAC which has customized quality initiatives for the college keeping pace with the modern technology and methodologies. IQAC has formulated and successfully implemented Teaching policy and research policy (Policy on Teaching Methodologies) (research policy). SHIFT FROM CONVENTIONAL TO BLENDED & PARTICIPATIVE LEARNER CENTRIC TEACHING METHODOLOGY During a span of 5 years post 2nd cycle of NAAC Accreditation College has moved from conventional methods of teaching to blended teaching methodologies. During 2nd cycle of NAAC we were focusing on lecture method through chalk and board and PPT and on regular practical demonstrations. From 2016 to 2021 college has escalated from teacher centric to learner centric mode. IQAC has organized trainings and initiated and spearheaded the infrastructure drives for smart classrooms and capacity building programmes for teachers and students. In the present academic session most of the teachers are using Google classrooms as LMS and are using blended teaching methodology, shift is towards participative learning where internal evaluation is through seminars, assignments, case studies and projects. IQAC has shifted the evaluative mechanism from rote learning to analytical skill based. A very scientific approach is followed where the process starts from knowing the entry behavior of students through well thought off and designed ELBT (ENTRY LEVEL BEHAVIORAL TEST) , students are informed about the vision, mission, student charter, various policies, Learning outcomes of the courses in their programme and are given academic calendar and comprehensive EAT (Excellence Acquisition Tenure) module. Graduation outcome is analysed after the completion of every programme Progress towards achievement of learning outcomes is assessed using the following: Time-constrained examinations; closed-book and open-book tests (End Semester and annual examination) Problem based assignments (Internal examination mode) Team project reports (Internal examination mode) Oral presentations, including seminar presentation, viva voce interviews (Internal examination mode) Computerized adaptive testing (Internal examination mode) Peer and Self-assessment etc. and any other pedagogic approaches as per the context. (Internal

examination mode) Practical assignment/ laboratory reports & observation of practical skills (Practical examination) Individual project reports (case-study reports) (Project experiential learning) IQAC has an academic counselling cell which analyses the achievements of learning outcomes in terms of these measurable quantifiable objectives and communicate the results to concerned departmental faculty through HOD. IQAC Coordinator is also advised to attend various capacity enhancement workshops and seminars to equip themselves with the modern techniques. Students are inspired and prompted to register themselves for MOOCs and then they are inspired to develop their own content for practical exercises as well as for subjective course modules. In the span of 5 years since the second cycle of NAAC, IQAC has helped shift the conventional laboratories to a blend of simulation and state-of-the-art conventional smart green laboratories.

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices**Institutional Values and Social Responsibilities**

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

2 Number of value added courses importing transferable & life skills offered during last 5 years (Approx 45)

S.No	Name of value added courses	No. of time offered during the same year	Year of course offered	Total completed in the
1	Mushroom Cultivation	01	2016 to till now	106
2	Biogas Unit	01	2019 to till now	123
3	Nirbhaya Herbal Product Training	01	2016 to till now	263
4	Honey Bee Production	01	2019	246
5	Matka Khad	01	2019	55
6	Azola	01	2019	70
7	Fabire & Dyes	01	2018	70
8	Kitchen garden	01	2016 to till now	262
9	Rose Garden	01	2016 to till now	342
10	Recent Molecular Biology techniques	01	7 days	16
11	Computer Training	01	2016	14
12	Swachh Bharat Abhiyan	01	2019	All
13	Poshan Week	01	2015 to till now	342
14	World Breast Feeding	01	2015 to till now	462
15	Voter Awareness Program	01	2015 to till now	326
16	Judo Karate Training	01		
17	Yoga Training	01		
18	National girl child week	01	2015 to till now	402
19	Nutrition week	01	2015 to till now	354
20	Prohibition of alcohol week	01	2015 to till now	600
21	Communal Unity (Komi ektasapath)	01	2015 to till now	246
22	NSS 7 Days Residential camp	01	2015 to till now	100
23	NCC Camps	01	2015 to till now	20
24	Van Mahotsava (The festival of trees)	01	2015 to till now	326
25	Adi Sankracharya ekatm yatra Awareness campaign	01	2017	352
26	Tailoring Training 6 Months	01	15-19	22
27	Soft toys making training	01	2015	95
28	Training of making Candel	01	2015	104
29	Training of Andriod App Prog.	01	2016	108
30	Jute Training	01	2016	106

31	Block Printing	01	2017	106
32	Cooking Classes	01	2018	76
33	Food preservation	01	2018	101
34	Vermi compost unit	01	2018	96
35	Training of making Scented Agarbatti	01	2015	162
36	Soil Testing	01	2015	55
37	Sambidhan Diwas	01	2016	326
38	Educational Tour CND Dept.	01	2019	35
39	PD Diploma Yogic Science Educational Tour	01	2019	35
1	12.07.16 5 Days	Nutrition Week		245
2	21.07.17	Skill Development Training for students through Swami Vivekananda Career Prakosth		305
3	05.08.17	Breast feeding day Quiz competition		435
4	21.02.18	Training on vermin compost		530
5	01.09.18 7 Days	Nutrition Week		100
6	01.02.19	Lecture on women security		750
7	01.07.19	Kuposhan & Suposhan Workshop		250
8	27.01.20	Sudhh ke liye Yuddh		365
9	04.02.20	Career Fair		1150
10	06.06.20	Webinar on role of E Library		804



The Institution has facilities for alternate sources of energy and energy conservation measures

- 1. Solar energy**
- 2. Biogas plant**
- 3. Wheeling to the Grid**
- 4. Sensor-based energy conservation**
- 5. Use of LED bulbs/ power efficient equipment**

Response:A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- ♦ Solid waste
- ♦ managementLiquid waste
- ♦ managementBiomedical waste
- ♦ managementE-
- ♦ wastemanagement
- ♦ Waste recycling system
- ♦ Hazardous chemicals and radioactive waste

managementResponse:

WASTE MANAGEMENT STPES INCLUDING

E-WASTEMANAGEMENT:-Sincethecomputerandcomputerperipheralsinthecollegearenotveryold discarding e waste has not been a problem so

farhoweverthevendorswhosupplythecomputerrelatedequipmentareinvitedwheneversomethinggoeswrong and all the e waste is taken care of

themonlyEwasteiscollectedandlistedineachconcerningdepartmentandthecompiledlistissenttompollution control board for guidance of disposal

ofsuchwaste.Flipflopsmemorychips,motherboard,compactdiscs,cartridgesetcgeneratedbyelectronicequipm ents such as Computer , Radio, T.V.,

Phones,Printer,Faxandphotocopymachinesareincludedinthelistinsteadofbuyinganewmachinebuyback option is under consideration for

technology up gradation. The E-waste generated from hardware which cannot be reused

orrecovered is being disposed off centrally through government authorized

vendors.

SOLID WASTE MANAGEMENT:- The institute has taken

manyinitiativetowardsmanagement.Thewasteissegregatedateachleveland

source. There is a team of Swachhatakarmi to take care and dispose off the waste. The vegetable waste from hostel, canteen are arranged to be disposed regularly to keep the campus clean. Dustbins are placed around campus to collect the waste which is then processed with the help of sweeper and helper. In botanical garden botany department has developed a system of its own to manage green waste, which is dumped in the pit and used further as manure

Liquid waste management: - Sewage system is effectively functioning in the college. The soil types and geo structure of the campus has developed

a natural rain water harvesting system. The liquid waste is safely decomposed by microbes and disposed/drained out with care.

Hazardous Waste management: - For biodegradable and non biodegradable waste management the college has installed

separate dustbins at collected by municipal van for proper disposal

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response:A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response:A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response:A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audit submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

College vision has defined objective of providing value based education to science students, college has always strived hard to build an environment which has rationality with empathy and respect for ethnic diversities. IQAC has initiated two flagship programmes PRIDE, EEHSaS, ViSTAR and UTSAV. PRIDE (Flagship programme for "Policy Representation and Implementation from Draft to Execution") is the flagship programme designed to educate students about different constitutional directives, laws and policies, students are educated through different programmes organized on the days of National and international importance. EEHSaS is Flagship programme to celebrate Earth Environment Health Science and Society. ViSTAR: Vigyan for Society Transformation Through Application of Research. Sadbhavna Diwas 20 August, Quomi Ekta Saptah 19 November to 25th November, Constitution Day 26th November, Ambedkar Jayanti 14th April, Blood Donation day 14th June, MP stahpana Diwas 1st November, International human Rights day 10th December, National Unity day 31st October, Youth day 12th January, Hindi Diwas 14th September, International Earth Day 22nd April, World Environment day 5th June. College organizes

Seminars/ webinars/ essay competition and quiz competition on these days. College also inculcates these values in the students through NCC and NSS. Students are inspired to participate in NIC organized across India. College arranges for alternative internal examinations and additional practical classes to help these students. Another initiative is student exchange program to acquaint students with cultural and linguistic diversities. NSS Unit of the college organizes 7 days residential camp in the adopted village where students are exposed to the problems prevalent in the local community, special sessions on the socioeconomic scenario so that they can be acquainted with the problems. Special Yoga camps are organized, this inculcates in them the sense of responsibility and empathy. Students have displayed this sense of responsibility many times during COVID 19 pandemic, students have voluntarily distributed Masks, Food packets and carried out Corona tracking for 4 continuous months in 2020.

Festivals are celebrated under the banner of Utsav: The flagship programme to inculcate cultural harmony among students. Independence Day Republic day Basant Panchami Haryali Mahotsav Are celebrated with enthusiasm to give message about national integration, Patriotism and environmental protection

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College has initiated PRIDE: The flagship programme to acquaint students about various policies, constitutional values and responsibilities. Students are not only the followers in this college, rather they have significant rightful participation in all the important programmes and committees, and this inculcates in them the courage to raise voices in rightful manner. College has student charter and various policies in place and these are communicated to them on the very first day of their entry into the college. Students are also provided student diary where they can list activities and be alert individuals. 75% attendance is compulsory and this is communicated to the students, it brings in them the discipline to adhere to the formulated laws. Committees like Discipline committee, Anti-ragging cell, Women and Gender development cell inculcate respect for law and judicious activities in students. Different programmes are organized under PRIDE on constitutional values, rights and duties on Human Rights day, Gandhi Jayanti Constitution day Ambedkar Jayanti M.P. Sthapana Diwas World Environment Day Earth Day Independence day Republic day College has also initiated awards for students under two categories to inculcate and promote good citizenship values in students these are Urja Mitra Award: Given to a student working in the field of Energy Conservation Vigyan Suta Award: Given to a female student working for eco Restoration and contributing outstandingly in that field. College has also initiated awards for staff members in the following categories, this promotes dedication towards their duty Acharya Sandipani best teacher Award in the Senior teachers category Sir APJ Kalam best Teacher Award in the junior teachers Category Students are also guided to take Pledge for cleanliness in the form of Swacchta Shapath Pledge for Unity on Unity day Pledge for Water conservation Participate in RUN for Unity campaigns Participation in Social rallies Participation in SWEEP activities during election time. Constitutional obligations: values, rights, duties and responsibilities of citizens are also inculcated in the students during NSS AND NCC Residential Camps and activities organized in the adopted villages and in the neighborhood communities. College has society connect programme and every student is required to participate in some segment of SCP depending upon their interest area, Society connect Programme is organized under the banner of various flagship programmes like Ananya, EEHSaSand ViSTAR, these programmes inculcate in the love for society, love for nature, responsibility towards the general well-being of the society, being the

educated young component of society Students of the college has demonstrated these values during Simhastha 2016, Swacchta mission, and during COVID Pandemic time. Students has tracked COVID patients during 2020, they have made awareness videos on COVID. Apart from this students of this college has taken out Traffic awareness campaigns, protect the girl Child campaign and POCSO ACT awareness campaign.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institutional vision is to produce enlightened science scholars with concern and care for environment and society and every activity of the college complements the vision of the college. College has institutionalized the practice of celebrating the National and International commemorative days, events and festivals through a well knit framework of Flagship programmes. Following days events and festivals are celebrated 12th January National Youth Day 14th/ 15th January Makar Sankranti 26th January Republic Day 30th January Martyr's Day 28th February National Science Day 8th March International Women's Day 22nd April Earth Day 31st May Anti tobacco Day 5th June World Environment Day 14th June World Blood Donor Day 21st June International Day of Yoga 9th August Quit India Day 15th August Independence Day 5th September Teachers Day 14th September Hindi Diwas 16th September World Ozone Day 2nd October Gandhi Jayanti 31st October National Unity Day 01st November Madhya Pradesh Sthapna Diwas 10th November World Science Day for Peace and Development 14th November Children's Day November 26 National Constitution Day 1st December World AIDS Day 10th December Human Rights Day 22nd December Mathematics Day WEEKS AND PAKHWADAS Quomiekta Saptah 18th November to 25th November Road Safety Week from 11th January 2020 to 17th January 2020 Swacchta Pakhwada 2nd October to 8th October

FESTIVALS: Vasant Panchami: " DHARA EK UTSAVA" to celebrate festival of Earth under Flagship programme Utsav Youth Festival: Festival to celebrate Student life in the college through different programmes and activities, Youth festival is celebrated at different levels like College Level, District level, University level, Zonal level. Annual Day Celebrations: For three days, on campus co-curricular activities There are Flagship programmes with specified theme and motive integrated nicely to acquire excellence through EAT (Excellence Acquisition Tenure). EAT caters to the exhaustive calendar prepared for the organization of all these days and weeks under the aegis of Flagship programmes. PURE: Pursuit of Research Excellence Vilakshan: Programme to celebrate Outstanding among the best through lecture series EEHSaS: Programme for Earth, Environment, Health, Society and Science ViSTAR: Vignyan for Society

Transformation Through Application of Research ANANYA: Programme for gender equity and equality SWAVLAMBAN: Business Incubation Centre DAKSH: Capacity Building Programme UTSAV: Programme to celebrate different colors of academic journey of students

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

"HOLISTIC DEVELOPMENT OF THE LEARNERS PERSONALITY

2 GOAL:- Teaching of the laid down curriculum is just one component of education. Over emphasis on the curricular aspects may lead to

production of one dimensional individual whom may score very high on scholastic standards but may not have well rounded well adjusted

personalities. Education directed at holistic development of the learners personalities can ensure that the college pass outs have well

rounded personalities and are confident of negotiating complexities of a life in the throes of incessant change. This involves not only giving the

collegestudents an awareness of vital social issues impacting our society it also involves devising ways and means to develop confidence

in them to enable them to confront the most challenges of life. Such students only can be good sensitive citizens well aware of their

social responsibilities. The college invests a lot in this direction. 3. CONTEXT:- Being a women college situated in the remote area.

Female are not given various opportunities for their personality development. Most of the students belong from poor & agriculture

background she is only most educated in her family & there is one to give them proper guidance for their personality development.

It is in this context that the colleges focus on holistic development of the student's personality. The college strives hard to provide an

affinosphere in which the personality of the student can blossom to its fullest potential.

The task is not very easy because it involves striking a perfect balance so that the teaching learning continuum does not get relegated to the

second spot but is rather supplemented by extracurricular, co-curricular and sports activities.

4. THE PRACTICE:- The practice involves making the maximum number of students participate in different activities aimed at honing

the innate talents and realizing their multiple potentialities. All the entire club and societies and common oriented programmes'

undergraduate efforts involved in the pursuit of this practice. The college various clubs provides opportunities to the students to

exhibit their talent in inter-college competition. Such as debate, essay competition, Elect contents, poetry recitation, slogan writing, poster

making, slogan writing get a routine organized by the clubs, singly as well as in the collaboration with other department, societies and

MOU departments. The topics of these contests are carefully chosen so that spirit of

competition and cooperation fun element and social message get amalgamated. The NSS, NCC, Health club, Red Cross, Red ribbon club

strive to engender sentiment of patriotism and sympathy for the less privileged. The NSS & NCC units organize camps not only life skills but

dignity of labor also the NSS volunteers undertake cleanliness drives within the campus as well in their seven day residential camp

organized in goath gram in nearby village. They learn how to work synergistically in tandem with one another and they also discover their

leadership potential. The NCC camp also aims at bringing forth the leadership potential of them life skills and making them tougher for the

hard grind called life. The volunteers of red ribbon club are entrusted the responsibility of providing first aid facilities at the college functions.

Red Cross club organized blood donation camp in the college & community. A blood group directory was made which consists of donor name, mobile no & blood group with their due concern and distributed in various govt and nongovt hospitals, NGO & various societies for blood donation. Various departmental PG societies. Such as Home science, society Hindi, political science, history department are platforms for student to give account of their proficiency in their subject. The history department has an excellent museum which consists of old artifacts, sculptures, objects history etc & they are good source of entertainment & help student to know about our cultural heritage. The health club organizes. Functions to generate awareness about healthy practices. Such as cleanliness, hygiene pollution related health problems misuse of perception drug harmful effects of intoxications. Regular medical checkup for the staff & girls are arranged. The environment society endeavor to make the student sensitive to ecological concerns. The publication society provides an opportunity to the students to share their views on the college magazine pratyasha and a multidisciplinary. International journal named shodhsamagra with ISSN no 23952725 was published in every 3 months & it's free for students. Students can publish their views in both English & Hindi language. A copy of journals was given to the students & a specimen copy was kept in library for students views students are encouraged for research and higher studies by the teachers. The college research journals become inspiration to the student to make research in their areas. All departments organize tours to various industries, NGO, factories to bridge the gap between theory & practices. Field work and surveys are assigned as projects to the students for up gradation of their practical knowledge of their subjects. The Vivekananda career counseling cell organizes workshop personality development, career fair. The placement cell arranges for campus and off campus placement of the students. Short term job oriented programs are giving certificate and its free of cost material has

been provided by the cell.

The sports departments provides sufficient opportunities for the growth of budding sports persons while contributing immensely to their physical fitness and developing sportsmanship in them. A mini gym provides some opportunities to the girls to maintain their health & fitness. The department provides various opportunities & facilities to girls to participate in college, inter college & state, national level in various indoor and outdoor games. The department provides sports equipments, track suits & other facilities given by the university & higher education department.

5. EVIDENCE OF SUCCESS: - Provide evidence of success such as performance against targets and benchmarks and review results.

It is difficult to set quantifiable benchmarks for assessing the outcome of a practice aimed at holistic development of the personality of the students. Nevertheless the remarkable attainment of the students in extracurricular, co-curricular and sports fields in last 5 years are fair enough indicators of the success of the practice.

Outstanding achievements of the college student in various fields are given below-----

ACHIEVEMENT IN ACADEMIC 2016-2021

1 Every year our students perform excellently in the university examination. Every year students of Msc (Hsc) Resource management are bagged merit position in year 2018-19. 3 students of biotech department stood 1st, 2nd, 3rd position in merit year wise various

students in UG & PG Department bagged with merit

positions.2 Students passed SSC Examtion activities

itution has disabled-friendly, barrier free

environmentuilt environment with ramps/lifts for

easy an

yangjan friendly

washroeneage including

2. NCC Achievements 2016-2021

1. NCC cadet ku Deepika Patel no MF/17 SW/A/ 13327 score

topmark in C certificate exam 2020

2. Approx 50 students attend camps per year and become

eligiblefor B & C certificate exam.

3. 29 cadets pass C certificate exam.

4. 38 cadets pass B certificate exam.

3. NSS Achievement 2016-2021

1. Every year 7 days Residential camps are organized in Godhgram

inwhich 100 students participated & get certificate.

2. In 2015 NSS volunteers Divya satunia participated inwinter mega

camp in Assam Gowahati. 3. In 2017 2 volunteers Bhavna Verma and

DhamsheelaHumneyparticipated in 12 day camp in NilavaliDist Gwalior.

4. In 2018-19 Deepti Gadekar participated in Rajya

SatariyaNetritvaPrashisk a shivir in gram bilokhediRatlam win best

voluntarytrophy.

4. Cultural Activities 2016-2021

1. 01 student get 1st position in solo dance in college level, 2nd

position in District level and 2nd positions in University level.

2. Students selected in all 22 activities of youth festivals.

Students selected in 1st & 2nd position in solo & group singing,

Dance in inter college & University level.

6. Sports Achievements 2016-2021

1. 1 student ku Preeti Dubey selected Honey team representing ReoOlympic.

2. Hera salavst selected in all in India university swimming competition.

3. Ku sarchiyadav best eitheleties in soft ball.

4. Ku Nishu yadav & Bhavna Solanki in National level Shooting Ball.

5. Ku Sunita Tripathi selected in various sports like kho-kho, cricket, chess, badminton etc represent inter college district, state & national level.

6. In year 2018-19 27 students are winner in state & National level.

They get 1000 rs & certificate students participate in state

7. In year 2017-18 students participated in state 12 Basket ball,

7 judo, 5 kushti, 13 Handball, 12 volleyball, 4 chess, 6 yoga,

9 table tennis, 16 hokey, 16 football, 14 cricket.

8. In year 2019-20 28 Athletic are winner in state level.

6. Problems Encountered & Resource Required

The problems the college encounters in pursuing this practice are of the follows nature.

1. A tightly packed academic schedule, especially in case of

programmers which follow semester & yearly system make it difficult to pursue this practice to the extent to which it ought to be pursued.

2. A perfect balance between academic pursuit on the one hand and pursuit of cultural, sports and community oriented programmes on the other a gray area towards

promotion activities

1. Built environment with ramps/lifts

in Divyangjan friendly way

3. Signage inel

titution has disabled-friendly, barrier free environne

1 Title of the Practices:- Cultivation of Mushroom & Vermiculture. A Sustainable Approach of Rural Development.

Goal: - Mushroom cultivation

1. To provide protein rich food to common people.
2. To provide employment through college industry.
3. It provides earn & learn scheme facility
4. To improve application skill.

Goal:- VERMICULTURE

1. To create (produce) organic fertilizer from biological waste.
2. To keep campus clean & Eco friendly.
3. To save money spent on purchaser chemical fertilizers.

4. To develop application skill.

3. Context: - A vast majority of the college students comes from rural background, where agriculture/marginal farming, daily wages earning and many other subsistence level occupations happen to be the mainstay. Many students from village. Who join the college inform us that they also help their parents earn their livelihood in their spare time and on holidays. These students who entertain hopes of a good future and also the potential drop outs. Apart from the states govt / central govt scholarships the college extends all possible help to such students to enable them to continue and complete their studies & become entrepreneurship.

The students come from various remote villages and are economically poor. Hence we provide earn & learn scheme to Institution and any The Institution has disabled recognitions / awards

Pass environmental promotion activities these students for economical through mushroom cultivation & vermiculture or organic manure.

The Practice

Vermi-Culture:- All dried leaves from trees on campus are collected and put into compost pits.

The semi digested compost material from the compost pits is transferred to the vermicompost project the best and advanced

varieties of earthworm are put into compost medium, regular water is sprinkled till compost is converted into organic manure. Mushroom: - A workshop is conducted for students for developing skills in mushroom cultivation. In this workshop we impart practical skills & necessary knowledge to develop mushroom cultivation as a collage. Industry a free training program is organized for all students & other community members about procedure of mushroom preparation of mushroom bags, spawning maintenance of bags, harvesting & marketing. A complete booklet of procedure materials, use importance & recipe details are distributed among students. This complete practice was done every year in the month of October at the end of this training. Feedback is taken from the student for further analysis & rectification if any.

EVIDENCE OF SUCCESS

The college has saved money which could have otherwise been utilized to purchase fertilizer for trees in garden present in campus. At present college campus have 4 garden Nirbhya Herbal garden which consists of 165 rare species plants, Rose garden with special quality roses, Hybrid plants button roses & other special variety roses, college has its own kitchen garden with all seasonal vegetables flowering & ornamentals garden.

The vermicompost fertilizer makes these garden plants more healthy & fresh. Annual audit

Response:

undertaken by the Institution and any

A clean and green campus recognitions /

awards Beyond the campus environmental promotion

activities

The Institution has disabled-friendly.

It has been observed that the student from rural areas try to

develop mushroom cultivation at college. Mushroom provides protein,

vitamins and minerals rich food. It is a rich source of non conventional

food. This is the good example to eradicate malnutrition.

Students of UG final year & PG final year took this as their project work.

A complete free training package is provided to students

from cultivation to marketing. One of our students Mrs. Vashu Choudhary

MSC Biotech has set up a small scale industry of mushroom. She now

also give training to other women's and make them self employed.

The college has solar dryer which not only dry mushroom but

many vegetable of kitchen garden-such as methi, Brinjale, gobhi,

awala, mango, Rose leaves are dryad powder & sail among College,

students, staff & community. The amount was deposited in Janbhagidari

account. This was used in welfare of students.

The fertilizer was not only used in college campus garden but it

was sailed among staff members & students also.

Problems encountered and Resource Required

The students from remote areas cannot supervise mushroom person.

The work is done by parents who are untrained. It may cause contamination due to bad sanitation which results into less production. Procurement of wheat straw; proper fungus seed (spawn) is not easily available.

Vermicompost need shades, water facilities and skilled labor and experts. Activities:

Institution has disabled-friendly,

1. Built environment with

1. Built environment with
2. Ram Divyangjan friendly way

3. Signage including

4. Assistive

5. Techno-mechanizer

6. Various recognitions / awards

7. Mass environmental promotion

8. Activities regularly undertaken by the

Institution

It has been observed that the student from rural areas try to develop mushroom cultivation at college. Mushroom provides protein, vitamins and minerals rich food. It is a rich source of non conventional food. This is the good example to eradicate malnutrition.

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Vermicompost need shades, water facilities and skilled labor and experts.

Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

‘Padhati Nari Badhta Rastra’ -

1 NIRBHAYA HERBAL GARDEN

1 Herbal garden is a place where students get exposure to various medicinal plants and get knowledge about their useful effects including their sources, botanical names. Cultivation techniques and their constituents etc.

Taking this into consideration Department of Botany establish NIRBHAYA HERBAL GARDEN, which the only garden in district consist of more than 100 rare species of different medicinal & aromatic plants. The garden houses a variety of medicinally important herbs, shrubs and trees spread in a well defined area. in a college campus. with following objectives :-

- 1 To encourage and promote students to introduce the garden concept
- 2 inculcate a sense of familiarize with surroundings biodiversity and herbal Plants
- 3 To educate students in identifying different types of herbs and their use including growing them in a garden
- 4 To encourage students to use herbs in food usage

The college boasts of a well planned herbal Garden that includes several extinct and rare species of flora & medicinal plants – Total no of medicinal plants are more than 100. The students are motivated to take benefit of this garden to identify the species and to understand the morphological characterization of medicinal plants. UG & PG students from different college, Institution, school

students and common people visit herbal garden for identification of various plants on regular basis. Some of the plants, products are also used for day to day preparation of herbal products

College. moves towards a small Approach of making our students. Toward self employment by giving students training of making Nirbhaya Herbal product like, herbal Shampoo, wax, oil, pain oil, Amrit Dhara, Digestive churan, Herbal phenal', perfume, sanitizer etc.

The Product manufactured are sold among students, teachers. and other people of communities.

The amount was deposited in Jan bhagidari TO: give the concept of marketing and to teach students various techniques of selling products are displayed by our students in various fair, Rojgar Mela etc.

HIGHLIGHTS

- 1.3 days Aushadhiya mela with collaboration of Horticultural Department Hoshangabad.
- 2 Visit of UG and PG students from different school college, institute students and common people
- 3 Nirbhaya Herbal product mela
- 4 Distribution of Booklet consists of Botanical name, Uses, Importance of plants
- 5 Seminar, workshops, PowerPoint presentation on Herbal plants product etc.
- 6 Product facilities to our PG Students of all streams.

SUCCESS

- 1 An Amount has been deposited in Jan bhagidari fund.

2 College won prize by Madhya Pradesh Rajya Jaiv Vividhta Board Garden Competition 2016

Future plan.

Development of. Seperate garden according to Astrological concepts as per such as navgrah & 12 'stars Rashi like mesh, kumbh, mithun etc.

2 BEE KEEPING SCENARIO OF COLLEGE

There is always an increasing demand for the honey across the world still most of the honey is being collected from the wild resources (forest) and a limited amount is produced through commercial unit. In the scattered commercial units due to technical knowledge poor infrastructure, the honey production is less. A great potential exists in this area where we may establish this unorganized area sector in to an Organized one for the betterment of the society.

At village level, successful honey production provides nutritional and economic security and also empowerment to the women & rural youth.

College is giving an opportunity to students to impart improved technical know-how to the traditional beekeepers in order to facilitate the adoption of improved technologies available in this area with following objectives

1. Impart education about modern Bee keeping.
2. Build human resources in the beeking sector.
3. Diversification of apiculture to income of the students.
4. Develop on entrepreneurial skills in beeking.

1.

1 Commercial Beeking program

2 Applied Learning experiences. via an on campus- with Lectures, presentations & field trip

3 Engaged program - Advisory Committee with representatives from Sector involved in the planning, Implementation, regulation and promotion for ecological restoration activities:

4 Training on beeking is imparted regularly by the centre under swami Vivekanand Career opportunity cell.

5 College is the 1st Training center of Honey Bee cultivations on whole district.

6 A three day webinar was organized in college on ' Vaigyanik Paddhati se Madhumakkhi Palan Arthik Swavlamban ka sasta Sadhan' on 16.12.2021 to 18.12.2021 with. collaboration - mp Council of Science And Technology. MPOST. BHOPAL MP students are given detail information about basic of Beekeeping & Bee products, Beekeeping techniques Economics and marketing's, Bee enemies pesticides poisoning along with Practical knowledge of morphology, Anatomy Bee behavior & management, Bee process etc.

7 Educational tour organized by MSW Departmentingive students an opportunity to have practicalknowledge.

8 Project facility to our PG students of all streams

9 Honey Bee News -was published in MP Atam Nirbhar Bharat NEWS Letter 'Prakarsh' Vol 1 Issue IJuly Sep. 2019 Page 18

SUCCESS STORY

Students of MSW has taken basic training from college. She participated in education Tour conducted byMaster of social work. InMadhya Pradesh Vigyan Sabha Tamiya Dist. Chhindwara MP she inspired andtook advance training form institution and now she has she has become an enter patentand selling Honeyshe has become an motivational entrepreneurto other students of thecollege.

Future plan

1 Certificate course in Beeking, Florida Bee Keeping, Apiculture.

2 Production ofhoney in college & patent it.

YUVA KENDRA

The objectives of the poogramme to develop the personality and Leadership qualities of the youth and toengage them in nation building activities as well as providingrural youth avenues to take part in theprocess of nation building as well as providing opportunities. for the development of their personalityandskills.

HIGHLIGHTS

1 Kendra has Approx 930 books. related to various competitive exams such as reasoning, General EnglishQuantitiesAptitude, General Awareness

2 District 1st .Kendra which consist of best competitive Exams BOOKS

3 It open from(10:30 to 5 30. Best setting facilities excellent environment for reading .4

student get free Books for reading.

5 photo Copy Facilityavailable Amount deposited in Janibhagidari Account.

File Description	Document
Link for any other relevant information	View Document
Link for appropriate web in the Institutionalwebsite	View Document

NAAC

5. CONCLUSION

Additional Information :

- 1 New Education Policy**
- 2 Artificial Nest for Birds**
- 3 Construction of New Library Building**
- 4 Extension works in Main building and science building**
- 5 Gajar Ghas Mukht Parisar**
- 6 Constitution of India display in English and hindi in Library**
- 7 Enhancement in E Books**
- 8 New smart class**
- 9 New canteen**
- 10 For Community Engagement services we have taken a village Dondarwara as Goad Gram**
- 11 03 Geo fiber plan setup in IT Cell , Science Block and Library**
- 14 Approx 50 equipments purchase for different laboratory world bank & Rusa Pariyojna**
- 15 Purchase of Kabaddi Mats in sports Department**
- 16 Display of litterateur books , Nobel prizes books in Library**
- 17 Bhartiya Bachik Parampara me Kahaniyan aur Naitik Mulya**
- 18 National and International Webinar**

Concluding Remarks :

Finally it can be concluded that Govt Home Science College is one of the premier institutions catering to the need of girls students in the locality. There has been noticeable increase in the number of students since the last accreditation by the NAAC as this college was awarded Grade 'B' and right now we are forging ahead to hopefully get better grade than the present one. The institution can boast of new developments like magnificent garden, gymnasium, auditorium, Herbal park, Mushroom culture, rearing of honey bee, Vermicompost, Biogas plant, Hostel, Solar plant, new library etc. The Institution finally embodies the motive of the "Educating Girls, prospering nation" ("Padhti Nari Badhta Rashtira")

Majority of the student population on campus is from rural catchment area situated around Hoshangabad. Representing college in National level examinations like UGC CSIR NET, NIMCET, State civil services and Bank PO examinations. College student Ku. Astha Chourey was selected in YEP and PreRDC in 2021, in category of NCC. Ku. Dipika Patel won first position in 'C Certificate' of Hoshangabad District. About 65 cadets appeared in C certificate and 77 cadet in B certificate and all pass in the exam. 4 cadet attend National Camps in Darjelling and 1 cadet attend road tracking camp in Gwalior.

With a patriotic spirit inculcated in these students from their NCC days on campus, many are proudly serving Mother India in defense services and police services. Faculty of the college also have made their presence felt through their dedication towards academics.

Unique Selling proposition of the college is a homogeneous blend of education provided, holistic value based education with innovative ICT based teaching pedagogy is provided to students. Add on certificate courses and flagship programmes offer a complete platter of excellence to students, Students not only excel in academics but the campus is buzzing aloud with cultural and sports activities too. Annual cultural Festivals, sports festivals and science fests are the lifeline of the college, where many budding artists and innovators are identified. Extension activities are not only the routine activities by NSS, scientifically inclined innovative activities like Project water health, Student COVID 19 warriors are executed along with empathy based activities like distribution of Food packets, Sanitizer, Mask, by faculty and students during COVID pandemic, awareness campaigns through videos and charts during COVID pandemic. Student exchange programmes are organized under Ek Bharat Shreshth Bharat activities. Participation in other ranking frameworks like NIRF is also ensured. Green audit and academic and administrative audits along with Financial audits are in place. Strategic plan was prepared by the college in 2017 for a span of 5 years

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/fieldwork/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/fieldwork/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>10</td> <td>10</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>013</td> <td>010</td> <td>010</td> <td>010</td> <td>010</td> </tr> </tbody> </table> <p>Remark : 1) HEI has not provided authenticated list and proper documents. Kindly provide appropriate documents as per the SOP.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	13	10	10	10	10	2020-21	2019-20	2018-19	2017-18	2016-17	013	010	010	010	010
2020-21	2019-20	2018-19	2017-18	2016-17																	
13	10	10	10	10																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
013	010	010	010	010																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification :448 Answer after DVV Verification: 658</p> <p>Remark : HEI clarification input changed as per the supporting documents.</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>Answer before DVV Verification :1345</p>																				

Answer after DVV Verification: 1036

2.6.3 Average pass percentage of Students during last five years**Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1650	1520	1461	1045	1125

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1665	1396	1052	1207	742

Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1658	1527	1469	1055	1132

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1665	1396	1168	1245	1013

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	53	39	16	41

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
48	51	19	25	23

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers**

in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	5	0	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	5	0	5

3.4.2

Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	03	03	01	05

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	0	0	0	0

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	24	40	39	38

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
37	35	35	35	35

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification :54
Answer after DVV Verification: 0

Remark : 1) Observation accepted as HEI has not provided any geo-tagged photographs showing classrooms and seminar halls with ICT- enabled facilities. 2) HEI just provided geo-tagged photographs of classrooms and hall.

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1436	1201	1042	794	800

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.74915	0.18341	1.25603	1.44378	2.93870

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the

above
Answer After DVV Verification: A. Any 4 or more of the

above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6.06356	5.72370	15.299	8.59178	5.08106

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

6.06356	5.72370	14.84900	8.59178	5.08106
---------	---------	----------	---------	---------

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1485	1298	1152	945	892

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4.29609	3.99011	6.60217	0.64380	2.67004

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the

above
Answer After DVV Verification: C. 2 of the above

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	12	22	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
17	20	12	14	7

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 6841

Answer after DVV Verification: 2290

5.2.3

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/TOEFL/ Civil Services/State government examinations, etc.)

Number of students qualifying in state/ national/ international level examinations(eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	14	11	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	14	11	13

Number of students appearing in state/ national/ international level examinations(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.3.1

Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	25	30	29	22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
20	50	30	29	22

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz.,

Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
45	49	54	42	47

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	2	1

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
156.09590	153.22950	115.92430	106.76180	943.32936

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
156.09590	153.22950	95.96536	106.76180	95.96536

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : A. All of the

above
Answer After DVV Verification: C. 2 of the above**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1. Solar energy**
- 2. Biogas plant**
- 3. Wheeling to the Grid**
- 4. Sensor-based energy conservation**

	<p>5. Use of LED bulbs/ power efficient equipment</p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>

7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and</p>

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: A. All of the above

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>409</td> <td>409</td> <td>409</td> <td>389</td> <td>389</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>387</td> <td>387</td> <td>387</td> <td>387</td> <td>387</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	409	409	409	389	389	2020-21	2019-20	2018-19	2017-18	2016-17	387	387	387	387	387
2020-21	2019-20	2018-19	2017-18	2016-17																	
409	409	409	389	389																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
387	387	387	387	387																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>23</td> <td>20</td> <td>20</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>23</td> <td>23</td> <td>20</td> <td>20</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	23	23	23	20	20	2020-21	2019-20	2018-19	2017-18	2016-17	29	23	23	20	20
2020-21	2019-20	2018-19	2017-18	2016-17																	
23	23	23	20	20																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
29	23	23	20	20																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1658</td> <td>1527</td> <td>1469</td> <td>1055</td> <td>1132</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1551</td> <td>1527</td> <td>1469</td> <td>1055</td> <td>1132</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1658	1527	1469	1055	1132	2020-21	2019-20	2018-19	2017-18	2016-17	1551	1527	1469	1055	1132
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	
1551	1527	1469	1055	1132																	

3.2	<p>Number of sanctioned posts year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>76</td> <td>76</td> <td>76</td> <td>76</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 461 986 573"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>68</td> <td>76</td> <td>76</td> <td>76</td> <td>76</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	78	76	76	76	76	2020-21	2019-20	2018-19	2017-18	2016-17	68	76	76	76	76
2020-21	2019-20	2018-19	2017-18	2016-17																	
78	76	76	76	76																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
68	76	76	76	76																	
4.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 734 986 846"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1485</td> <td>1298</td> <td>1152</td> <td>945</td> <td>892</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 925 986 1037"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>850.1290</td> <td>791.1162</td> <td>602.8829</td> <td>512.9390</td> <td>264.8938</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1485	1298	1152	945	892	2020-21	2019-20	2018-19	2017-18	2016-17	850.1290	791.1162	602.8829	512.9390	264.8938
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