



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT. HOME SC. PG COLLEGE HOSHANGABAD
Name of the head of the Institution	Dr. Kamini Jain
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07574254072
Mobile no.	9425044500
Registered Email	heghsgpgchos@mp.gov.in
Alternate Email	kamini_arun_jain@yahoo.co.in
Address	Infron of SNG H Sec School Hoshangabad
City/Town	Hoshangabad
State/UT	Madhya Pradesh
Pincode	461001
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Rashmi Shrivastava
Phone no/Alternate Phone no.	07574254072
Mobile no.	9827240008
Registered Email	rashmisanjay28@gmail.com
Alternate Email	drashmi.shrivastava@mp.gov.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mphighereducation.nic.in/hoshangabad">http://www.mphighereducation.nic.in/hoshangabad</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.mphighereducation.nic.in/hoshangabad">http://www.mphighereducation.nic.in/hoshangabad</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.25	2014	21-Feb-2014	02-Mar-2020

<b>6. Date of Establishment of IQAC</b>	17-Jul-2016
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar Paryavaran Ke Nirman Me Swatheh Karyakram ki Bhumika	04-Nov-2016 1	865

Workshop on Food Preservation	09-Jan-2017 1	892
Workshop on Recent Molecular Biology Techniques	15-Dec-2016 7	962
Workshop on Internal Parivad Samiti	24-Apr-2016 1	690
Workshop on Digital India	07-Apr-2016 1	1396
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 Workshop and Seminar S.No Topic Detail 1 Workshop Faishon Designing, Basic Life Support, Harbal Plant their Protection 2 Seminar History of Hoshnagabad District, Effect of Dengue and Chikengunia 2 Interaction and Collabaration 1 Resham Kendra, Malakhedi Road Raipur District Hoshangabad 2 Mushroom Pradan Sansthan Kesla 3 Mahila Bal Vikas Department Hoshangabad 4 Govt. and Pvt. Hospitals 5 Fitness Center 6 Industries 7 Sant Hirdaram College Bhopal 3 Rederessal Cell 1 Antiragging Committee 2 Dicipline Committee 3 Women Grievance Cell 4 Sexual Harassment Committee 4 Quality Extension Activity 1 Pratibha Bank 2 SWOC Analysis 3 Zero and Bridge Classess 4 Club Debate and Group Discussion , Creative Writing Club, Book Reading Club, General Knowlwdge Club, Computer Awareness Club, Language Club, Publication and Media Club, Enviorment Awarness Club, Idea,

Internet, Performing and Visual Art Club, Yoga Club, Social Activity Club, Marshal art Judo Karate Club, Sports, Athelitic club, Adventure sports club 5 Publications 1 College Megzine Pratayasha 2 NEWS Letter Samachar Darshan 3 College International Journal Shodh Samagra with ISSN No. 23952725 , Publication Free for Students

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	21-Apr-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Student Database management system Admission Student Attendance Student Internal Assessment student placement record college Time Table Library Information and Management system accounting management system

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College does its curricular planning by adopting an academic Calendar for UG and PG Classes prescribed by Department of Higher Education (M.P.) and Barkatullah University Bhopal. We make Weekly planner for the curriculum and display it on the departmental notice board ensure the preparedness of the

students. PPT is prepared by the teachers on various curriculum topics and distributed to student to enhance their learning beside teacher selected curriculum related educational material from you tube and distribute students through Whatsapp group. Teachers procure free books/reference material from Gutenberg.org website and make the available to the student through email and Whets app sharing. Our College has initiated the practice of teaching by meritorious students in case the teacher is leave. The Meritorious students of the department prepare their lecture in the absence of teacher a deliver it in front of the class the boosts their learning and also their confidence. Our College Has adopted the practice of Group Discussion to enhance and deepen the learning of the students. GD is conducted under the supervision of the teacher and it covers most of the topic of the curriculum. Virtual classes are conducted in the college covering various topic of the curriculum. Department enhance the understanding and learning of the students of the curriculum through educational tours and fields visit/survey. Teacher makes charts and posters to simplify the complex topic for the benefit of the students. After delivering each lecture, the teacher asks the students some short questions about the topics ensure that they have fully comprehended the subject material. For effective implementation of curriculum the syllabus have been modularized, class timing extended. Special classes for the SC/ST I Weaker student have been organized and ensured. Completion of teaching assignment ensured as class room teaching is principally subjected specific in order to sensitive the learner to cross cutting Areas. The college organizes awareness programmed in forms of seminar/ special lecture/ workshop throughout the year more and more number of learners is being involved in project work. Which facilities the scope of self learning The feedback mechanism of the instill is strong & diverse. Analyzing feedback as well as utilizing it for the propose of improvement is done meth methodically. The general feedback is disused at ac/ staff meeting and necessary action taken.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	PCM and Computer Application	20/05/2016
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Andriod App Program	24/08/2016	108
Jute Material Training	19/09/2016	106
Lecture on UPSC Exam	28/01/2016	299
GK Exam By MIC	28/02/2016	179
Banking Competition Exam	16/03/2016	285
Preparation for CS	28/09/2016	359
Lecture on PSC, Railway Exam	11/12/2016	496
GK Exam by Lakshya Coaching	29/02/2016	192
Beauty Parlour Course	08/09/2016	259
Preparation of Competitive Exam	28/08/2016	369
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Project	250
BA	Project	325
BCom	Project	298
MCom	Project	155
MA	Project	190
MSc	Project	101
PG Diploma	Internship	20
No file uploaded.		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution collects feedback on curriculum aspects and course from different stake holder such as student, alumni, faculty, employers, parents, Teachers once the feedback analyzed and valuable suggestions given were considered and necessary action was executed. Feedback were Collected from

parents during PTA meeting from Alumni on annual alumni day and departmental alumni meet from the outgoing students on the completion of their courses and from the teacher on the effectiveness of the courses and the curriculum . The course content and its depth coverage and applicability learning value clarity and relevance are all thus evaluated. The data collected by the IQAC was sorted and consolidated for drafting the analysis reports. The data entered in the selected format was then converted in to chart form for the proper comprehension of the matter the analysis is done year wise as well as parameter wise. The aspects pointed out by all stake holders are considered with special care and attention. Thus feedback given by the stake holder was analyzed and suitable action was taken so as to satisfy the expectation of every stake holders. This further helps us to improvise our institution as per the expectation of the stake holders

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Dietetics, PGDCA, Fashion Designing, Yoga Science	130	62	51
MSc	Biotechnology, Chemistry, Home Science	80	42	37
MCom	Management	75	51	47
MA	Economics, Hindi, Political Science, Sociology, Social Work	194	155	140
BCom	plain and Computer	270	285	269
BBA	BBA	60	32	24
BCA	BCA	60	35	28
BSc	Home Science	75	54	40
BA	Arts	375	382	375
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1089	312	18	12	30

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	14	1	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This system was introduced in college as teacher guardian scheme to established a better and effective student teacher relationship and guide in academic matter all teachers work as a mentors to the students allotted to them teacher will have to go and meet their students at least once in a month for guidance. Mentors will note the performance of students and keep full records of his mentee. Teacher guardian scheme bridging gape between teacher and student creating better environment in college where students can approach teachers for both educational and personal guidance enhancement of knowledge base for both teachers and student alike due to effective two way communication Awareness and support to students for NET, SLET and other competitive exams, Motivation for higher studies and internships. And support for Improvement in academic performance On Going Process 1 Regular meeting are held between mentor and mentee 2 A Report card (all basic Information personal and academic data ) is maintained by mentor of each mentee 3 students are free to approach the mentor for both personal and academic problems 4 Personalized professional career advice is given to the mentee

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3088	30	1:103

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	30	6	Nil	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				



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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CCE- In the guest improve quality of education , assessment help different stakeholder in multiple way. The main objective of CCE is quality improvement. Learning and Evaluation are the two sides of the same coin An effective evaluation methodology always results in a better and long lasting learning. To match the global standards in terms of quality of Govt. of India has introduced com apprehensive, continuous Evaluation CCE in Education system of Higher Education

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar and Examination Time Table is Prepared by Barkatullah University Bhopal

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/hoshangabad>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BBA	BBA	10	10	100
UG	BSc	Science	206	189	91.74
UG	BCom	Commerce	110	98	89
UG	BA	Arts	191	176	92.12
PG	PG Diploma	Dietetics, Fashion Designing, Computer Application	59	59	100
PG	MA	History, Hindi, Sociology, Social Work, Economics, Political Science	111	100	90.00
PG	MSc	Chemistry, Biotechnology, Home Science	28	25	89.28

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	20	74
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Abhiyan	Nagar Palika	2	290
World Aids Dday	Aids Department District Hospital Hoshangabad	2	345
Health Checkup	Narmada Hospital	2	2189
Nutrition Week	Mahila Bal Vikas	2	870
Balika Diwas	Mahila Bal Vikas	2	450
Blood Donation Camp	Red Cross Society	2	16
Educational Tour	Local Industries	2	105
World Earth Day	NCC	2	240
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachhata Abhiyan	First Prize	Nagar Palika	12
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Home College Hoshangabad	Swachh Bharat Champion	2	2014
NCC	15 MP Girls Battalion Unit Hoshangabad	Health Checkup Camp	2	1014
NCC	15 MP Girls Battalion Unit Hoshangabad	Plantation	2	135
Red cross	District Hospital	Short Film , Manav Shrinkhala and Awareness Rally, Nukkad Natak	2	786
NSS	Home Science College	International Yuva Diwas	2	264
NSS	Home Science College	Sambidhan Diwas, Lecture on life of Dr. B.R. Ambedkar, Importance of Constitution, Exhibition and oath	2	346
NSS	Red Ribbon Club	Blood Donation Camp	2	18

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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12511000	12511000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8362	1016607	287	19818	8649	1036425
Reference Books	3069	91840	5124	115256	8193	207096
e-Books	48	63689	Nill	Nill	48	63689
Journals	9	5000	10	5725	19	10725
Digital Database	51400	125250	1526	50200	52926	175450
CD & Video	26	9000	Nill	Nill	26	9000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	3	11	11	3	1	22	10	0
Added	19	0	0	0	0	0	0	0	0
<b>Total</b>	<b>119</b>	<b>3</b>	<b>11</b>	<b>11</b>	<b>3</b>	<b>1</b>	<b>22</b>	<b>10</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
45738000	45738000	45738000	45738000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures optimal allocations and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various committees constituted for this purpose and using the grant received the college as per the requirements in the interest of students. Laboratory: Records of maintains account is maintained by Lab technicians and supervised by HOD of the Concerned Department Library : The Requirement and list of books is taken from the concerned department and HOD's are involved in the process. The finalized list required Books in dully approved and signed by the Principal. Sports : Regarding the maintenance of Indoor and outdoor games. The Sports Officer consult principal sports committee and other . coaches. Computers : Centralized computer laboratory established by UGC Funds and more funds are used to maintain computer in the college. Classrooms : The College has a building committee for maintenance and up keep of Infrastructure at the department level HOD submit their requirement to the

Principal regarding classroom furniture and other the college developed funds is utilized for maintenance and major repair of furniture's and other electrical equipments.

<http://www.mphighereducation.nic.in/hoshangabad>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	26/08/2016	154	Sports Department
Language Lab	27/07/2016	812	Smart Education Bhopal
Meditation Class	08/07/2016	624	Heart fullness Society
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Vivekanand Career Counseling Cell	602	1029	64	52
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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Fitness Center	15	3	Bank	30	10

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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	1397	BA,BCom, B.Sc., BBA, BHSC	Arts, Science, Commerce and Home Science	Railway , Bank, Govt. and Private Scetors	PO, Cleark, GD, SI, Goods Gaurds, ALP, Defense , Police,
No file uploaded.					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swimming	State	1
Shooting ball	State	1
Kurash	State	1
Karate	State	1
Judo	State	1
Football	State	16
Volly Ball	State	12
Bedminton	State	2
Basket Ball	State	11
Kho Kho	State	12
No file uploaded.		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are member of all PG Departments and Play Important Role in Various academic and cultural activities organized by Department



## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

195

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting 5 , Activity 12

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution Practices Decentralization and participative Management the success of Institution is the result of the combined effort of all who work towards affiancing the vision of the institution Right from the principal to the staff and students and all the stake holder have a role to play in building of the college they together concrete on fostering the process of institution by sharing the responsibilities and participate growth of institution and to get according to the aims objective of the Institution 1 Principal Level: - 1 Internal Quality by Assurance cell 2 Library Management committee 3 NSS Committee, Extension Activities student welfare 4 Annual Prize distribution committee 5 Publicity and Public Relation 6 UGC Committee 7 College Annual Magazine 8 Environment Awareness , Green Audit Garden Committee 9 Alumni Association monitoring Committee 10 Student grievance Reprisal 11 Purchasing and building maintenance committee 12 College and student monitoring 13 sports committee 14 Educational tours , result analysis student seminar and project committee 15 Hostel Committee 2 Faculty Level: Faculty members are given representation in various committee I cell Nominated by principal and the Governing body in the IQAC and other committee. Every year the composition of different committee is changed to ensure a uniform exposure of duties for academic and professional development of faculty member. 1 Placement and career counseling 2 Discipline 3 College Infrastructure cleanliness, Girls Common room other maintenance. 4 SC/ST Equal opportunity committee 5 Teacher parents meet committee 6 Examination (University and College Level ) 7 Health Center 8 Canteen Committee Quality Improvement Strategies 1 Curriculum Development: Inclusion of field work Industrial Visit and educational excursion in both UG PG level, complementing traditional written examination. The faculty member suggested the board of study for Application syllabus for next academic session. 2 Teaching and Learning : Assignment class seminar , handmade notes, ICT based teaching, tours use of Language lab for developing short skill of English Language Providing Computer Lab, Net Resources center, in Library Parents teacher meeting feedback from students regarding the teaching of teachers seminar , workshop, organized by various PG Department. 3 Examination Evolution : Regular class list , Terminal and list Examination , Test exam based on University Pattern , feedback from students and their parents , Assignment oral cast project . IQAC analysis the University results of students and give suggestion to the teacher for improving the result. The answer sheet of the home Examination is provided to the students and suggestion are given to

improve their result

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	3 Examination Evolution : Regular class list , Terminal and list Examination , Test exam based on University Pattern , feedback from students and their parents , Assignment oral cast project . IQAC analysis the University results of students and give suggestion to the teacher for improving the result. The answer sheet of the home Examination is provided to the students and suggestion are given to improve their result.
Teaching and Learning	2 Teaching and Learning : Assignment class seminar , handmade notes, ICT based teaching, tours use of Language lab for developing short skill of English Language Providing Computer Lab, Net Resources center, in Library Parents teacher meeting feedback from students regarding the teaching of teachers seminar , workshop, organized by various PG Department.
Curriculum Development	1 Curriculum Development: Inclusion of field work Industrial Visit and educational excursion in both UG PG level, complementing traditional written examination. The faculty member suggested the board of study for Application syllabus for next academic session.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1 Planning and Development :- to use ICT in the process of Planning college event and activities the institute use personal email important notes and reports are also circulated via emails and whatsapp group
Administration	2 Administration : to achieve the target to paperless IQAC the committee members started using Google facilities 1 Google Sheet - for data collection from various department 2 Google doc - to prepare notice and activity report 3 Google forms - to prepare feedback form and get online feedback of students and

	parents 4 Google Drive- to Keep all Department wise proof 5 The college has biometric attendance for teaching and non teaching staff 6 The College campus has CCTV Cameras Installed at various places of Need 7 ICT has been introduced in the administrative work 8 College staff use smart phone with inbuilt social app like Gmail to communicate 9 What's app group held to provide the brief notices of any event to be happened on college 10 Whatsapp groups are also use for awareness and smooth functioning
Finance and Accounts	3 Finance and Account - College Provide immediate information about fees finance and accounts this section of college is partially E-governed
Student Admission and Support	4 Student Admission and supports :- Student Admission is partially implemented online the Admission process is semi online admission from are also provided student submit printout and required documents at respected counters
Examination	5 Examinations:-To achieve paperless communication between exam and university exam center use software which generates various reports like hall ticket Seat No. Result, class wise roll no. student's fees record and seating arrangement for other university exams.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per Govt. Rule	As per Janbhagidari Samiti	Schlorship, Free Books for SC, ST, Students, Gold Medal for Topper Students, Amount Given by the teacher

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal and external financial audit The institutions have an effective mechanism for auditing and accounts. The accounts of the college are audited by chartered accountant regularly as per government rules. Whenever there was additional expenses over and abuse the budget proposals special sanctions is to be taken from the governing body. The accounting and audit committee looks after the internal audit it is presented to the certificate chartered accountant.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Molasariya Company	Yes	Principal
Administrative	Yes	Molasariya Company	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Awareness Program Outside Grant Healthy Life Style, Collaboration with community

6.5.3 – Development programmes for support staff (at least three)

6.5.3 Developing programmed for support staff First computer training Second point leadership skill

6.5.4 – Post Accreditation initiative(s) (mention at least three)

6.5.4 Post accreditation initialed 1. Teaching learning process A. Quality sustenance The process of the admission based on academic record and transparency has been continued. Student performance assessment measured based on CCE, text and aura examinations Student are insecure through supplying differences materials books has been continue Listen teaching plans from faculty members are short has before and monitoring committee monitor its one a week B. Enhancement measures College prospectus advertisement websites information's browsers are the mechanism used to to publisher the information regular and missions Special classes for SC ST and weak students S w o c analysis of the student it is done at entry level their academic need as are accept and accordingly students our health during the academic program Job oriented program for final year students and orientation programmed for first year students initiate IQ AC has promoted the use of ICT in teaching and learning Language lab has been established to enhance English learning Digital library facilities is been utilized by the staff and students CE effectively Various innovative teaching and learning methods are being tightest for enhancement of teaching and learning qualities Hundred percent facilities members are being involved in the faculty development programs Research consultancy extensions The research policy of the institute is to initiate and promote researches by programming individual and institutional research conducting workshop, seminar by eminent scientist and searches

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Seminar Paryavaran Ke Nirman Me Swatheh Karyakram ki Bhumika	04/11/2016	04/11/2016	04/11/2016	865
2017	Workshop on Food Preservation	09/01/2017	09/01/2017	09/01/2017	892
2016	Workshop on Internal Parivad Samiti	04/11/2016	04/11/2016	04/11/2017	690

2016	Workshop on Digital India	07/04/2016	07/04/2016	07/04/2016	1396
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
E Shakti	12/07/2016	12/07/2016	250	Nil
AIDS Awareness Program	12/12/2016	12/12/2016	400	Nil
Health Checkup	24/11/2016	24/11/2016	1154	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<b>No Data Entered/Not Applicable !!!</b>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>No Data Entered/Not Applicable !!!</b>		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Waste Management 2 Water Conservation Management 3 Researches Eco Friendly
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## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

We include sensitivity and responsibilities towards environment in our students. To make the campus eco friendly. The college maintains three ornamented Garden - Medicinal Garden, Kichen garden , Rose Garden , We appreciate biodiversity through these gardens and scientific biodegradable waste management through vermi compost pit College participates in the national level campaigning by the government of India contented cleanliness drive for creating awareness. Among the public about the cleanliness of the Hoshangabad city. The NSS and NCC volunteers activity participate in the creating awareness by taking door to door campaign to the public informing them about the importance of cleanliness and the student of the initiatives to clean the surroundings most popular sethani ghat of river narmada. Students conducted street play on swash Bharat creating openness about cleanliness to the public. NSS volunteers along with their programme. Coordinator visited there Godh gram kulamadi and pathoda and carried out swach Bharat campaigning. Cleanliness is a project not a process healthy and clean surroundings. Help in development of mankind societies and better tomorrow. In this way awareness of swach Bharat abhiyan among peers is also done well. In pursuant to the vision of swach Bharat abhiyan college has launched the special cleanliness drive and has for memory considered date committee to monitor and co-ordinate cleanliness activities in the college. The boat plan of actions is as follows 1. Generating mass awareness on cleanliness and hygiene amongst students and staff members by holding regular sensitization programs on swach Bharat abhiyan as to motivate dam to contribute to this campaigning in a protective manners. 2. Activities under swach Bharat abhiyan will be key component of all the community work done by NSS volunteers of the college. 3. Student and teacher will regularly participate in the special cleanliness drive in the college campus on continuing batches. 4. Event such as poster and slogan competition essay writing, poetry writing and ID Eid training speeches skills on swach Bharat are organized. 5. Release on things connected with swach Bharat abhiyan in and around the college campus are conducted to create mask awareness on such issues. 6. Eminent people are invited to address students and staff members on issue and connected with swach Bharat abhiyan. 7. Conduct of workshop on the reuse and recycle of waste material. 8. College has appointed a subcommittee to conduct regular inspections of the toilets, corridor and surrounding of college buildings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mphighereducation.nic.in/hoshangabad>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/hoshangabad>

## 8.Future Plans of Actions for Next Academic Year

Future Plans - Moving towards autonomy, augmenting faculty exchange programmes in collaboration with other institutions. Publishing international/national journals and books by all research departments, starting IGNOU Post Graduate

courses, national workshop on health issues, national workshop sponsored by MPCOST, emphasis on focusing e-learning materials, more collaborative research to be taken up with research institutes of international and national repute. Courses offered in future- PG Diploma in Hospital Management, B.Sc. Nursing, BCA, MCA, MBA, Diploma in tourism, Diploma in fine art, diploma in dancing, Hotel Management, MA in home Science, M.Sc. in industrial Chemistry, Diploma in stress management, Diploma in pathology, National Seminar, workshop, symposium in various streams. College participates in the national level campaigning by the government of India contented cleanliness drive for creating awareness. Among the public about the cleanliness of the Hoshangabad city. The NSS and NCC volunteers activity participate in the creating awareness by taking door to door campaign to the public informing them about the importance of cleanliness and the student of the initiatives to clean the surroundings most popular sethani ghat of river narmada. Students conducted street play on swach Bharat creating openness about cleanliness to the public. NSS volunteers along with their programme. Coordinator visited there Godh gram kulamadi and pathoda and carried out swach Bharat campaigning. Cleanliness is a project not a process healthy and clean surroundings. Help in development of mankind societies and better tomorrow. In this way awareness of swach Bharat abhiyan among peers is also done well. In pursuant to the vision of swach Bharat abhiyan college has launched the special cleanliness drive and has for memory considered date committee to monitor and coordinate cleanliness activities in the college. The boat plan of actions is as follows

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6. Eminent people are invited to address students and staff members on issue and connected with swach Bharat abhiyan.
7. Conduct of workshop on the reuse and recycle of waste material.
8. College has appointed a subcommittee to conduct regular inspections of the toilets, corridor and surrounding of college buildings.