Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. HOME SC. PG COLLEGE HOSHANGABAD**
Name of the head of the Institution	**Dr. Kamini Jain**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07574254072**
Mobile no.	**9425044500**
Registered Email	**heghsgpgchos@mp.gov.in**
Alternate Email	**kamini_arun_jain@yahoo.co.in**
Address	**Infron of SNG H Sec School Hoshangabad**
City/Town	**Hoshangabad**
State/UT	**Madhya Pradesh**
Pincode	**461001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Rashmi Shrivastava**
Phone no/Alternate Phone no.	**07574254072**
Mobile no.	**9827240008**
Registered Email	**rashmisanjay28@gmail.com**
Alternate Email	**drrashmi.shrivastava@mp.gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mphighereducation.nic.in/hoshangabad

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mphighereducation.nic.in/hoshangabad

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.25**	**2014**	**21-Feb-2014**	**02-Mar-2020**

6. Date of Establishment of IQAC	**07-Nov-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Fashion Designing	**27-Jul-2017** **1**	**20**
Workshop on Suposhan Mela	**18-Sep-2017**	**155**

	1	
Workshop on Hello Period	08-Mar-2018 1	265
Seminar on Ekatm Yatra	10-Jan-2018 2	506
Seminar on Adhunik Poshan ka mahatva avam unka Swasthya par Prabhav	18-Oct-2017 1	890
Workshop on Legal Rights	14-Nov-2017 1	746
Wrokshop on Digital India Campaign	14-Dec-2017 1	800
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Workshop and Seminar S.No Topic Detail 1 Workshop Faishon Designing, Basic Life Support, Harbal Plant their Protection 2 Seminar History of Hoshnagabad District, Effect of Dengue and Chikengunia 2 Interaction and Collabaration 1 Resham Kendra, Malakhedi Road Raipur District Hoshangabad 2 Mushroom Pradan Sansthan Kesla 3 Mahila Bal Vikas Department Hoshangabad 4 Govt. and Pvt. Hospitals 5 Fitness Center 6 Industries 7 Sant Hirdaram College Bhopal 3 Rederessal Cell 1 Antiragging Committee 2 Dicipline Committee 3 Women Grievance Cell 4 Sexual

Harassment Committee 4 Quality Extension Activity 1 Pratibha Bank 2 SWOC Analysis 3 Zero and Bridge Classess 4 Club Debate and Group Discussion , Creative Writing Club, Book Reading Club, General Knowlwdge Club, Computer Awareness Club, Language Club, Publication and Media Club, Enviorment Awarness Club, Idea, Internet, Performing and Visual Art Club, Yoga Club, Social Activity Club, Marshal art Judo Karate Club, Sports, Athelitic club, Adventure sports club 5 Publications 1 College Megzine Pratayasha 2 NEWS Letter Samachar Darshan 3 College International Journal Shodh Samagra with ISSN No. 23952725 , Publication Free for Students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Workshop and Seminar	Eleven
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	28-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Student Database management system Admission Student Attendance Student Internal Assessment student placement record college Time Table Library Information and Management system accounting management system

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College does its curricular planning by adopting an academic Calendar for UG and PG Classes prescribed by Department of Higher Education (M.P.) and Barkatullah University Bhopal. We make Weekly planner for the curriculum and display it on the departmental notice board ensure the preparedness of the students. PPT is prepared by the teachers on various curriculum topics and distributed to student to enhance their learning beside teacher selected curriculum related educational material from you tube and distribute students through Whatsapp group. Teachers procure free books/reference material from Gutenberg.org website and make the available to the student through email and Whets app sharing. Our College has initiated the practice of teaching by meritorious students in case the teacher is leave. The Meritorious students of the department prepare their lecture in the absence of teacher a deliver it in front of the class the boosts their learning and also their confidence. Our College Has adopted the practice of Group Discussion to enhance and deepen the learning of the students. GD is conducted under the supervision of the teacher and it covers most of the topic of the curriculum. Virtual classes are conducted in the college covering various topic of the curriculum. Department enhance the understanding and learning of the students of the curriculum through educational tours and fields visit/survey. Teacher makes charts and posters to simplify the complex topic for the benefit of the students. After delivering each lecture, the teacher asks the students some short questions about the topics ensure that they have fully comprehended the subject material. For effective implementation of curriculum the syllabus have been modularized, class timing extended. Special classes for the SC/ST I Weaker student have been organized and ensured. Completion of teaching assignment ensured as class room teaching is principally subjected specific in order to sensitive the learner to cross cutting Areas. The college organizes awareness programmed in forms of seminar/ special lecture/ workshop throughout the year more and more number of learners is being involved in project work. Which facilities the scope of self learning The feedback mechanism of the instill is strong & diverse. Analyzing feedback as well as utilizing it for the propose of improvement is done meth methodically. The general feedback is disused at ac/ staff meeting and necessary action taken.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

		Certificate	Diploma Course

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Block Printing	02/09/2017	106
Cooking Classes	03/08/2017	176
Making of Mail and ID	28/08/2017	109
Preparation of Interview	09/10/2017	193
Pratibha Khoj Exam	12/03/2018	209
How to Prepare for MPPSC	18/04/2017	172
Communication Skills	18/09/2017	245
Govt Scheme for Employment	18/01/2018	103
Lecture on Mushroom	26/10/2017	160
Beauty Parler Course	18/02/2018	196
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Project	360
BCom	Project	251
BSc	Project	322
MA	Project	141
MSc	Project	22
MCom	Project	45
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution collects feedback on curriculum aspects and course from different stake holder such as student, alumni, faculty, employers, parents, Teachers once the feedback analyzed and valuable suggestions given ware considered and necessary action was executed. Feedback were Collected from

parents during PTA meeting from Alumni on annual alumni day and departmental alumni meet from the outgoing students on the completion of their courses and from the teacher on the effectiveness of the courses and the curriculum . The course content and its depth coverage and applicability learning value clarity and relevance are all thus evaluated. The data collected by the IQAC was sorted and consolidated for drafting the analysis reports. The data entered in the selected format was then converted in to chart form for the proper comprehension of the matter the analysis is done year wise as well as parameter wise. The aspects pointed out by all stake holders are considered with special care and attention. Thus feedback given by the stake holder was analyzed and suitable action was taken so as to satisfy the expectation of every stake holders. This further helps us to improvise our institution as per the expectation of the stake holders

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Dietetics, PGDCA, Fashion Designing, Yoga Science	130	155	87
MCom	Management	75	90	75
MSc	Biotechnology, Chemistry, Home Science	75	88	52
MA	Economics, Hindi, Political Science, Sociology, Social Work	240	250	193
BSc	CBZ, Biotech, PCM, CND, Computer Science, Home Science	380	410	365
BCom	plain, computer	270	265	265
BA	arts	350	400	350
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	1055	398	16	11	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
27	27	27	2	2	8

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This system was introduced in college as teacher guardian scheme to established a better and effective student teacher relationship and guide in academic matter all teachers work as a mentors to the students allotted to them teacher will have to go and meet their students at least once in a month for guidance. Mentors will note the performance of students and keep full records of his mentee. Teacher guardian scheme bridging gape between teacher and student creating better environment in college where students can approach teachers for both educational and personal guidance enhancement of knowledge base for both teachers and student alike due to effective two way communication Awareness and support to students for NET, SLET and other competitive exams, Motivation for higher studies and internships. And support for Improvement in academic performance On Going Process 1 Regular meeting are held between mentor and mentee 2 A Report card (all basic Information personal and academic data) is maintained by mentor of each mentee 3 students are free to approach the mentor for both personal and academic problems 4 Personalized professional career advice is given to the mentee

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3382	27	1:125

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	27	10	Nill	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

No Data Entered/Not Applicable !!!
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CCE- In the guest improve quality of education , assessment help different stakeholder in multiple way. The main objective of CCE is quality improvement. Learning and Evaluation are the two sides of the same coin An effective evaluation methodology always results in a better and long lasting learning. To match the global standards in terms of quality of Govt. of India has introduced com apprehensive, continuous Evaluation CCE in Education system of Higher Education

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared and Examination Time Table is Prepared by Barkahullah University Bhopal

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mphighereducation.nic.in/hoshangabad

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	PG Diploma	Fashion Designing, Dietetics, PGDCA	44	43	97.72
PG	MSc	Biotechnol ogy, Chemistry, Home Science	43	43	100
PG	MCom	management	65	58	89.23
PG	MA	Political Science, Economics, Hindi, Sociology, Social Work, History	133	133	100
UG	BCA	BCA	24	23	95.83
UG	BBA	BBA	18	18	100
UG	BSc	Science	246	180	73.17
UG	BCom	Commerce	94	85	90.42
UG	BA	arts	209	194	92.82
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Home Science	1
Chemisrty	2
Maths	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	5	10	12
No file uploaded.				

3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecture on Effects of Crackers	NSS	2	150
World Brest Feeding Week	Mahila Bal Vikas	2	214
Health Checkup	Narmada Hospital	2	2189
Nutrition Week	Mahila Bal Vikas	2	870
Seven Day special residential camp	Govt. Home Science College Hoshangabad	2	88
Blood Donation Camp	Red Cross Society	2	15
International hand wash day	Govt Home Science College Hoshangabad	2	1324
Lecture on Women Rights	Govt Home Science College Hoshangabad	2	655
World AIDS Day	AIDS Department	2	324

	District Hospital Hoshangabad			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Govt Home Science College Hoshangabad	Sambidhan Diwas, Lecture on life of Dr. B.R. Ambedkar, Importance of Constitution, Exhibition and oath	2	550
NSS	Swachhata Abhiyan, Nagar Palika	Manav Chain, Lecture on Parivartan ki disha me ek kadam	2	80
Red Rbbin Club	Red Cross Society Hoshangabad	Blood Donation Camp	2	14
Red Cross	AIDS Department Hoshangabad	Short Film , Manav Shrinkhala and Awareness Rally, Nukkad Natak	2	670
NCC	Biodiversity Department Bhopal	Plantation	2	437
NCC	15 MP Girls Battalion Unit Hoshangabad	Health Checkup Camp	2	206
NSS	Mahila Bal Vikas	Awareness Program on Health and Nutrition	2	110
NSS	NGO	Visit in orphan and old age Home	2	196
NCC	District	Nukkad play,	2	1534

	Election Office	Eassy , Slogan,rally, matdata Jagrukta Abhiyan, information given to student about matdan kendra, NOTA, EVm Machine and matdata Parichay Patra			

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
112293000	112293000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Seminar Halls	Existing

Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53617	245530	2225	95210	55842	340740
Reference Books	9019	240212	Nill	Nill	9019	240212
e-Books	59	63689	31	5900	90	69589
Journals	9	5000	Nill	Nill	9	5000
e-Journals	6237	5400	Nill	Nill	6237	5400
CD & Video	26	35800	Nill	Nill	26	35800

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	100	3	11	11	3	1	24	10	0
Added	19	0	0	0	0	0	0	0	0
Total	119	3	11	11	3	1	24	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
136.56	136.56	136.56	136.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures optimal allocations and utilization of the available financial resources for maintenance and unkeep of different facilities by holding regular meeting of various committees constituted for this purpose and using the grant received the college as per the requirements in the interest of students. Laboratory: Records of maintains account is maintained by Lab technicians and supervised by HOD of the Concerned Department Library : The Requirement and list of books is taken from the concerned department and HOD's are involved in the process. The finalized list required Books in dully approved and signed by the Principal. Sports : Regarding the maintenance of Indoor and outdoor games. The Sports Officer consult principal sports committee and other . coaches. Computers : Centralized computer laboratory established by UGC Funds and more funds are used to maintain computer in the college. Classrooms : The College has a building committee for maintenance and up keep of Infrastructure at the department level HOD submit their requirement to the Principal regarding classroom furniture and other the college developed funds is utilized for maintenance and major repair of furniture's and other electrical equipments.

http://www.mphighereducation.nic.in/hoshangabad

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	17/08/2017	130	Sports Department
Meditation Lab	18/09/2017	390	Heart fullness Hoshangabad
Language Lab	16/10/2017	498	Smart Education Bhopal

		No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Vivekanand Career Counseling Cell	430	786	110	95
		No file uploaded.			

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
	No Data Entered/Not Applicable !!!	

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Fitness Center	36	14	Bank, Fitness Center	40	6
		No file uploaded.			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	3382	BA, B.Com , B.Sc. BBA, BCA, BHSC	Arts, Science, Commerce, Home Science	Bank , Railway, Govt. and Private Sector	PO, Cleark, Railway, GD, Police, Defiance
		No file uploaded.			

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
	No Data Entered/Not Applicable !!!
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swimming	State	1
Shooting ball	State	1
Kurash	State	1
Karate	State	1
Judo	State	1
Football	State	16
Volly Ball	State	12
Bedminton	State	2
Basket Ball	State	11
Kho Kho	State	12

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are member of All PG Departments and play Importance Rolls in Various Academic Activities orgnized by Department

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

189

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting 03 , activity 15

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution Practices Decentralization and participative Management the success of Institution is the result of the combined effort of all who work towards affiancing the vision of the institution Right from the principal to the staff

and students and all the stake holder have a role to play in building of the college they together concrete on fostering the process of institution by sharing the responsibilities and participate growth of institution and to get according to the aims objective of the Institution 1 Principal Level: - 1 Internal Quality by Assurance cell 2 Library Management committee 3 NSS Committee, Extension Activities student welfare 4 Annual Prize distribution committee 5 Publicity and Public Relation 6 UGC Committee 7 College Annual Magazine 8 Environment Awareness , Green Audit Garden Committee 9 Alumni Association monitoring Committee 10 Student grievance Reprisal 11 Purchasing and building maintenance committee 12 College and student monitoring 13 sports committee 14 Educational tours , result analysis student seminar and project committee 15 Hostel Committee 2 Faculty Level: Faculty members are given representation in various committee I cell Nominated by principal and the Governing body in the IQAC and other committee. Every year the composition of different committee is changed to ensure a uniform exposure of duties for academic and professional development of faculty member. 1 Placement and career counseling 2 Discipline 3 College Infrastructure cleanliness, Girls Common room other maintenance. 4 SC/ST Equal opportunity committee 5 Teacher parents meet committee 6 Examination (University and College Level) 7 Health Center 8 Canteen Committee Quality Improvement Strategies 1 Curriculum Development: Inclusion of field work Industrial Visit and educational excursion in both UG PG level, complementing traditional written examination. The faculty member suggested the board of study for Application syllabus for next academic session. 2 Teaching and Learning : Assignment class seminar , handmade notes, ICT based teaching, tours use of Language lab for developing short skill of English Language Providing Computer Lab, Net Resources center, in Library Parents teacher meeting feedback from students regarding the teaching of teachers seminar , workshop, organized by various PG Department. 3 Examination Evolution : Regular class list , Terminal and list Examination , Test exam based on University Pattern , feedback from students and their parents , Assignment oral cast project . IQAC analysis the University results of students and give suggestion to the teacher for improving the result. The answer sheet of the home Examination is provided to the students and suggestion are given to improve their result.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	3 Examination Evolution : Regular class list , Terminal and list Examination , Test exam based on University Pattern , feedback from students and their parents , Assignment oral cast project . IQAC analysis the University results of students and give suggestion to the teacher for improving the result. The answer sheet of the home Examination is provided to the students and suggestion are given to improve their result.
Teaching and Learning	2 Teaching and Learning : Assignment class seminar , handmade notes, ICT based teaching, tours use of Language

	lab for developing short skill of English Language Providing Computer Lab, Net Resources center, in Library Parents teacher meeting feedback from students regarding the teaching of teachers seminar , workshop, organized by various PG Department.
Curriculum Development	1 Curriculum Development: Inclusion of field work Industrial Visit and educational excursion in both UG PG level, complementing traditional written examination. The faculty member suggested the board of study for Application syllabus for next academic session.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1 Planning and Development :- to use ICT in the process of Planning college event and activities the institute use personal email important notes and reports are also circulated via emails and whattsapp group
Administration	2 Administration : to achieve the target to paperless IQAC the committee members started using Google facilities 1 Google Sheet – for data collection from various department 2 Google doc – to prepare notice and activity report 3 Google forms – to prepare feedback form and get online feedback of students and parents 4 Google Drive- to Keep all Department wise proof 5 The college has biometric attendance for teaching and non teaching staff 6 The College campus has CCTV Cameras Installed at various places of Need 7 ICT has been introduced in the administrative work 8 College staff use smart phone with inbuilt social app like Gmail to communicate 9 What's app group held to provide the brief notices of any event to be happened on college 10 Whatsapp groups are also use for awareness and smooth functioning
Finance and Accounts	3 Finance and Account - College Provide immediate information about fees finance and accounts this section of college is partially E-governed
Student Admission and Support	4 Student Admission and supports :- Student Admission is partially implemented online the Admission process is semi online admission from are also provided student submit printout and required documents at

	respected counters
Examination	5 Examinations:-To achieve paperless communication between exam and university exam center use software which generates various reports like hall ticket Seat No. Result, class wise roll no. student's fees record and seating arrangement for other university exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As Per Govt Rule	As Per Janbhagidari Samiti	Schlorship, Free Books For SC, ST Students , Gold Medal for Topper Students and Amount Given by Teacher

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audit The institutions have an effective mechanism for auditing and accounts. The accounts of the college are audited by chartered accountant regularly as per government rules. Whenever there was additional expenses over and abuse the budget proposals special sanctions is to be taken from the governing body. The accounting and audit committee looks after the internal audit it is presented to the certificate chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Molasariya Company	Yes	Principal
Administrative	Yes	Molasariya Company	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Awareness Programs Valuable Suggestions for Development of students and college Collaboration with Community

6.5.3 – Development programmes for support staff (at least three)

6.5.3 Developing programmed for support staff First computer training Second point leadership skill

6.5.4 – Post Accreditation initiative(s) (mention at least three)

6.5.4 Post accreditation initialed 1. Teaching learning process A. Quality sustenance The process of the admission based on academic record and transparency has been continued. Student performance assessment measured based on CCE, text and aura examinations Student are insecure through supplying differences materials books has been continue Listen teaching plans from faculty members are short has before and monitoring committee monitor its one a week B. Enhancement measures College prospectus advertisement websites information's browsers are the mechanism used to to publisher the information regular and missions Special classes for SC ST and weak students S w o c analysis of the student it is done at entry level their academic need as are accept and accordingly students our health during the academic program Job oriented program for final year students and orientation programmed for first year students initiate IQ AC has promoted the use of ICT in teaching and learning Language lab has been established to enhance English learning Digital

library facilities is been utilized by the staff and students CE effectively Various innovative teaching and learning methods are being tightest for enhancement of teaching and learning qualities Hundred percent facilities members are being involved in the faculty development programs Research consultancy extensions The research policy of the institute is to initiate and promote researches by programming individual and institutional research conducting workshop, seminar by eminent scientist and searches

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop in Fashion Designing	21/07/2017	21/07/2017	21/07/2017	20
2017	Workshop on Poshan Mela	18/09/2017	18/09/2017	18/09/2017	155
2017	Workshop on Hello Period	08/03/2018	08/03/2018	08/03/2018	265
2017	Seminar on Ekatm Yatra	10/01/2018	10/01/2018	10/01/2018	506
2017	Seminar on Adhunik Poshan ka mahavta avam unka Swasthya par Prabhav	18/10/2017	18/10/2017	18/10/2017	890
2017	Workshop on Legal Rights	14/11/2017	14/11/2017	14/11/2017	746
2017	Workshop on Digital India Campaign	01/12/2017	01/12/2017	01/12/2017	800
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

E Shakti	28/08/2017	28/08/2017	964	Nill
Health Checkup	18/12/2017	18/12/2017	1269	Nill
Aids Awareness	12/12/2017	12/12/2017	956	Nill
Incinerator Machine	27/01/2018	27/01/2018	2190	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**2**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	11/02/2018	1	Participation in Job Fair	startgic Location Advantages	250
2017	1	1	14/12/2017	1	Basic life support training	startgic Location Advantages Institute surrounding	360
2017	1	1	15/09/2017	1	Awareness camp on Eco Friendly Dewali	startgic Location Advantages Institute surrounding	423
2017	1	1	26/09/2017	1	Traffic Safety Program Internal complaint committee Grievance	startgic Location Advantages Institute surroundi	670

2017	1	1	12/09/2017	1	street play on save girl child	startgic Location Advantages Institute surrounding	397
2017	1	1	07/03/2018	1	Environment Preservation and plantation	startgic Location Advantages Institute surrounding	580
2017	1	1	31/01/2018	1	Ganesh Visarjan in Artifical Pond	startgic Location Advantages Institute surrounding	700
2017	1	1	12/02/2018	1	National Conference in history Essay Competition	startgic Location Advantages Institute surrounding	985
2017	1	1	17/12/2018	1	Workshop in digital India	startgic Location Advantages Institute surrounding	250

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

>   3. Green practices The college has taken number of Green practices in the campus such as 1. Waste free campus. 2. Pollution free campus 3. Plastic free campus 4. Green land scaping with tree and plants The College generally producers very minimal waste and this Wastes actually biodegradable therefore the campus generally remains as waste free campus. The collar generally organized various cleanliness programme by NCC and NSS volunteers in the campus to keep the college clean and pollution free. The college started using paper cups for tea incident of plastic. Cup to make campus plastic free. The college has three beautiful garden approximately 500 square meters each. Which is the regularly taken care by NCC and NSS students . Rose and organic mental flowers are planted to increase. Glamour of the college only biofertilizers ie vermicompost . Fertilizer made in college are used in garden.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://mphighereducation.nic.in/hoshangabad

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
http://mphighereducation.nic.in/hoshangabad

8.Future Plans of Actions for Next Academic Year

 Augmenting faculty exchange programmes in collaboration with other institutions. Publishing international/national journals and books by all research departments, starting IGNOU Post Graduate courses, national workshop on health issues, national workshop sponsored by MPCOST, emphasis on focusing e-learning materials, more collaborative research to be taken up with research institutes of international and national reputes. Courses offered in future- PG Diploma in Hospital Management, B.Sc. Nursing, MCA, MBA, Diploma in tourism, Diploma in fine art, diploma in dancing, Hotel Management, MA in home Science, Diploma in stress management, Diploma in pathology. National Seminar, workshop, symposium in various streams. Vermicompost unit: College has an established protocol for managing the disposal of solid waste environment and health friendly manner the college has done adequate campaigning throw banners and awareness manual for all. Vermicomposting is the process by which worms are used to convert organic material into human life material known as vermicompost the college installed vermicompost unit in the campus for the plants in the college raw material for the unit is usually plants leaf which is collected by the NSS volunteer after sometime it is converted into composed and it is being used in the college Garden. Aims and objective. 1. Student will be able to composed in a limited space and describe the decomposition process. 2. The interested is friend will get the knowledge of compositing. 3. Student will get the employment. 4. They can generate employment. 5. They will also turn forwards organic forming 6. Will have to nutrition the environment free and will get the knowledge of biodiversity of local earthworms. 7. Student can take vermicompost unit as their project work and learn vermicompost technology in detail. 8. Student learn for Rs of recycling reduce, reuse, recycle, restore.